

**Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR**  
**Subject: 3<sup>rd</sup> Duty Roster (4<sup>th</sup> August 2018 – 11<sup>th</sup> August, 2018) of Anti-Ragging Squad**

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees are requested for support and cooperation:

Date	9:00 am – 9:00 pm		9:00 pm – 9:00 am	
	NITJ Campus including Hostels		Boys' Hostel 1 to 7 & MBH	Girls' Hostel 1, 2, & MGH
4/8/2018 Saturday	1. Dr. Parveen Malik, Physics 2. Mr. Navneet Shrama, TT		1. Dr. Rajesh Singla, ICE 2. Dr. Nonita, CSE 3. Mr. Vijay Takhi, ICE	Dr. Rupali Satavlekar, Civil
5/8/2018 Sunday	1. Dr. Ashish Raman, ECE 2. Mr. Kamboj Kumar, Chemical		1. Dr. J N Chakraborty, TT 2. Dr. Sumit Sharma, ME 3. Mr. S K Syal, Sports	Ms Arvinder Kaur, Library
6/8/2018 Monday	1. Dr. Arvind Kumar, Physics 2. Mr. Mahesh Kumar, ICE		1. Dr. S S Bedi, Humanities 2. Dr. Saurabh Kango, ME 3. Mr. R K Shukla, Workshop	Ms Sarita, Academic
7/8/2018 Tuesday	1. Dr. A P Singh, Civil 2. Mr. Amit Kumar, Estate Office		1. Dr. R K Garg, IPE 2. Dr. Rajeev Verma, IPE 3. Mr. Bahadur Chand, Workshop	Ms Soma, Library
8/8/2018 Wednesday	1. Dr. Arvinder Singh, Physics 2. Mr. Rachpal Singh, Workshop		1. Dr. Pramod Kumar, ME 2. Dr. Sanjay, ME 3. Mr. Jagir Singh, ME	Ms Chhinderpal Kaur, ECE
9/8/2018 Thursday	1. Dr. N K Srivastva, Chemical 2. Mr. Hardial Singh, Civil		1. Dr. A Chatterjee, TT 2. Dr. Rajan Kumar, ME 3. Mr. Malkit Singh, Biotech	Ms Sunita, Rani, CC
10/8/2018 Friday	1. Dr. A K Agnihotri, Civil 2. Mr. Ramesh Kumar, Physics		1. Dr. K V P Singh, TT 2. Dr. Karan Veer, ICE 3. Mr. Paramjit Singh, Physics	Ms Aruna Rani, Chemical
11/8/2018 Saturday	1. Dr. R K Sarin, ECE 2. Mr. Gian Chand, ECE		1. Dr. J A Vaz, ME 2. Dr. Sukhwinder Singh, ECE 3. Mr. Gurpreet Singh, ICE	Ms Taro Devi, Accounts

**Note :**

1. The Director, Deans, Registrar, Chief Warden and all Wardens shall be on duty round the clock.
2. The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'Coordinator'. Attendance of the official on duty has to be marked by him in the register kept in hostel no.1. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
3. Rooms in the guest house are kept reserved for the night stay of Coordinators of anti-ragging squad of Boys Hostels as well as Girls Hostels. A guestroom in Hostel No 1 is kept reserved for the night stay of the members of anti-ragging squad.
4. Prior approval from the Director/ competent authority is required for mutual exchange of duties.
5. All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel No 1,2 and 5.
6. The Coordinator will provide the absentee statement in the prescribed Performa to the Director on the next morning.
7. The classes of 1st year students shall be held in L-1, L-2, L-3, L-4, L-5 and L-6, so the members on duty in the morning session are requested to take care of these areas.
8. On holidays and Saturdays/Sundays, faculty and staff put on duty (9.00 am to 9.00 pm) shall check the ragging all over NITJ, campus.
9. Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.

  
**Director**

CC to:

1. All concerned
2. All Deans/HODs/Registrar/Section Heads/Workshop Supdt/Librarian/Estate Officer/ Security supervisor: For circulation, please
3. Chief Warden/Dy Chief Warden/All Wardens
4. Head (CC) with a request to display the same on Institute website.
5. Coordinator (GH), with a request to reserve rooms in the guest house for night stay of coordinators of anti-ragging squad.