

Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR
Subject:-4TH Duty Roster (15 August, 2017 – 22 August, 2017) of Anti-Ragging Squad

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees are requested for support and cooperation:

Date	9:00 am – 9:00 pm	9:00 pm – 9:00 am	
	NITJ Campus including Hostels	Boys' Hostel 1 to 7 & MBH	Girls' Hostel 1, 2, & MGH
15/8/2017 Tuesday	1. Dr. S Bajpai, Chemical 2. Mr. Harendra Ram, Accounts	1. Dr. A K Agnihotri, Civil 2. Mr. Kulwant Rai, CC 3. Mr. Sunil Kumar, ECE	Dr Renu Gupta, Chemical
16/8/2017 Wednesday	1. Dr. R K Sarin, ECE 2. Mr. Trilok Kumar, CC	1. Mr. Narinder Singh, ICE 2. Mr. Mohinder Pal, IPE 3. Mr. Ranbir Singh, Workshop	Dr. Jyoti Bharaj, Physics
17/8/2017 Thursday	1. Dr. Arvind Kumar, Physics 2. Mr. Gurmail Singh, Physics	1. Dr. Jagwinder Singh, Humanities 2. Mr. Sher Singh, Math 3. Mr. J S Rana, Math	Dr. Geeta Partap, Math
18/8/2017 Friday	1. Dr. A K Chowdhary, Textile 2. Mr. Rajinder Kumar, ECE	1. Dr. R R Sinha, Math 2. Mr. Vijay Kumar, Humanities 3. Mr. Ram Parsad, Civil	Ms Harsh Malhotra, Academic
19/8/2017 Saturday	1. Mr. Anup Kumar, Estate Office 2. Mr. R K Mishra, ECE	1. Mr. Sukhminder Singh -1, Estate Office 2. Mr. Ganesh Parsad, Registrar Office 3. Mr. Mohd Alim, Electrical Engg.	Dr. Monika Sikka, Textile
20/8/2017 Sunday	1. Mr. Anand Kumar, Establishment 2. Mr. Madan Lal, Examination Cell	1. Dr. Ajay Bansal, Chemical 2. Mr. Ramesh Chand, Registrar Office 3. Mr. Surinder Kumar, Estate Office	Ms Sunita Rani -1, Physics
21/8/2017 Monday	1. Mr. Harpreet Singh, Estate Office 2. Mr. Ram Kirpal, Academic	1. Dr. Raman Bedi, ME 2. Mr. Bikram Chand, CSE 3. Mr. Kunal Kashyap, Academic	Dr Damanjit Kaur, Math
22/8/2017 Tuesday	1. Mr. Chaman Lal, Accounts 2. Mr. Jai Dev, Registrar Office	1. Dr. H M Mittal, Physics 2. Mr. Dev Dutt, Workshop 3. Mr. Ravi Kumar, IPE	Ms Soma, Library

Note :

1. The Director, Deans, Registrar, Chief Warden and all Wardens shall be on duty round the clock.
2. The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'Coordinator'. Attendance of the official on duty has to be marked by him in the register kept in hostel no.1. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
3. Rooms in the guest house are kept reserved for the night stay of Coordinators of anti-ragging squad of Boys Hostels as well as Girls Hostels. A guestroom in Hostel No 1 is kept reserved for the night stay of the members of anti-ragging squad.
4. Prior approval from the Director/ competent authority is required for mutual exchange of duties.
5. All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel No 1 and 2.
6. The Team Leader will provide the absentee statement in the prescribed Performa to the Director on the next morning.
7. The classes of 1st year students shall be held in L-1, L-2, L-3, L-4, L-5 and L-6, so the members on duty in the morning session are requested to take care of these areas.
8. On holidays and Saturdays/Sundays, faculty and staff put on duty (9.00 am to 9.00 pm) shall check the ragging all over NITJ, campus.
9. Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.

CC to:

1. All concerned
2. All Deans/HODs/Registrar/Section Heads/Workshop Supdt/Librarian/Estate Officer/ Security supervisor: For circulation, please
3. Chief Warden/Dy Chief Warden/All Wardens
4. Head (CC) with a request to display the same on Institute website.
5. Coordinator (GH), with a request to reserve rooms in the guest house for night stay of coordinators of anti-ragging squad.

[Handwritten signature]
09/8/2017

[Handwritten signature]
Director 10/8/17