

**Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR**  
**Subject:- 7<sup>th</sup> Duty Roster (08.09.2017 to 15.09.2017) of Anti-Ragging Squad**

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees are requested for support and cooperation:

Date	9:00 am – 9:00 pm	9:00 pm – 9:00 am	
	NITJ Campus including Hostels	Boys' Hostel 1 to 7 & MBH	Girls' Hostel 1, 2, & MGH
08.09.2017 Friday	Dr Rajesh Singla, ICE Mr Krishan Gir, Store	Dr Rajeev Trehan, T&P Dr K Senthil, CE Mr Malkit Singh, CH	Ms Parveen Kumari, HUM
09.09.2017 Saturday	Dr S K Pahuja, ICE Mr Rajinder Pathak, EPBAX	DR N. Bhomwik, TT Dr Akash Priyadarshi, CE Mr Arun Ram, Accounts	Ms Anita, CH
10.09.2017 Sunday	Dr Pramod Kumar, ME Mr Tejvinder Singh, Library	Dr A Mukhopadhyay, TT Dr Navdeep Singh, CE Mr Parvinder Kumar, Accounts	Ms Dimple, T&P
11.09.2017 Monday	Dr S K Tiwari, ME Mr Malkit Singh, BT	Dr Sarbjit Singh Bal, IPE Dr Abhishek Rajput, CE Mr Jaswant Singh, Library	Ms Raminder Kaur, Purchase Section
12.09.2017 Tuesday	Dr Rajeev Kukreja, ME Mr Bhullar Parashad, HUM	Dr Arvind Bhardwaj, IPE Dr Amandeep Singh Rahal, ECE Mr Narinder Kumar, Accounts	Ms Asha Rani, Purchase Section
13.09.2017 Wednesday	Dr D K Shukla, ME Mr Pargat Singh, Store	Dr S Ghosh, TT Dr Rajesh Sharma, ECE Mr Tajinder Singh, Workshop	Ms Taro Devi, Accounts
14.09.2017 Thursday	Dr Ajay Trehan, ME Mr Mani Ram Yadav, Library	Dr K V P Singh, TT Dr Nitesh Kashyap, ECE Mr Rampal, CSE	Ms Babita Singla, HUM
15.09.2017 Friday	Dr Joseph Anand Vaz, ME Mr Khushpal Singh, CE	Dr S J S Bedi, HUM Dr Pawan Verma, CH Mr Jagdish Kumar, Estate Office	Ms Anshu, Academics

**Note :**

1. The Director, Deans, Registrar, Chief Warden shall be on duty round the clock.
2. The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'group leader'. Attendance of the official on duty has to be marked by him in the register kept in hostel no.1. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
3. A room in the guest house is kept reserved for the night stay of coordinator of anti-ragging squad and a guestroom in Hostel No 1 is kept reserved for the night stay of members of the anti-ragging squad.
4. Prior approval from the Director/ competent authority is required for mutual exchange of duties.
5. All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel No 1 and 2.
6. The Team Leader will provide the absentee statement in the prescribed Performa to the Director on the next morning.
7. The classes of 1<sup>st</sup> year students shall be held in L-1, L-2, L-3, L-4, L-5 and L-6, so the members on duty in the morning session are requested to take care of these areas.
8. All wardens shall be on duty round the clock.
9. On holidays and Saturdays/Sundays, faculty and staff put on duty (9.00 am to 9.00 pm) shall check the ragging all over NITJ, campus.
10. Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.

*(Signature)*  
04/9/2017

*(Signature)*  
Director  
4/9

**CC to:**

1. All concerned
2. All Deans/HODs/Registrar/Section Heads/Workshop Supdt/Librarian/Estate Officer/ Security supervisor: For circulation, please
3. Chief Warden/Dy Chief Warden/All Wardens
4. Head (CC) with a request to display the same on Institute website.
5. Coordinator (GH), to reserve one room in the guest house for night stay of coordinator of anti-ragging squad.