Table Item 26.30
Amendment in Allotment of Residences Rules-2012.

The House Allotment Rules - 2012 were approved by the Board of Governor vide item No. 20.12 & 21.12 in the meeting held on 22.03.2012& 16.07.2012. In the said rules, the relevant para of existing position is reproduced with reference to break the tie when date of attaining the eligibility of Grade pay is same.

"Provided that where the priority date of two or more officers is the same, seniority among them shall be determined by the emoluments, the officers in receipt of higher emoluments taken precedence over the officer in receipt of lower emoluments; where the emoluments are equal by the length of service and where both emolument and length of service are equal on the basis of the grade pay of the officer, the officer working in a post having higher grade pay taken precedence over the officer in receipt of lower grade pay”.

Now, it is proposed that said para may be replaced with the following:

"Provided that where the priority date of two or more officers is the same, seniority among them shall be determined by the length of service, the officers with longer length of service taking precedence over the officer shorter length of service in the institute. Where the length of service is equal then seniority among them shall be determined by the emoluments, the officers in receipt of higher emoluments taking precedence over the officer in receipt of lower emoluments; where both length of service and emolument are equal on the basis of the grade pay of the officer, the officer working in a post having higher grade pay taking precedence over the officer in receipt of lower grade pay”.

The matter is placed before the BOGs for approval please.
Item 21.12

House Allotment Rules

The members deliberated on the issue and decided that:

i) Only one time shifting in between same types of houses will be followed.

ii) The basis for allotment of houses shall be relevant 'Grade Pay'. Whosoever has crossed the relevant Grade Pay earlier (w.r.t. date of joining in the institute under respective category) will be treated as senior for the allotment of that category of house.

iii) Type V-A & V-AA category of houses shall be considered as one category for the purpose of allotment.

iv) 2 houses under type III category be made Transit Houses and shall be allotted on shared basis to faculty and staff as per the recommendations of the Director.
ALLOTMENT RULES

ALLOTMENT OF RESIDENCE UNDER THE ADMINISTRATIVE CONTROL OF DR. B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR

SHORT TITLE AND APPLICATION

1. The Rules may be called the Dr. B. R Ambedkar National Institute of Technology Allotment of Residences Rules, 2012.

2. They shall come in to force on the 22nd day of March.

3. DEFINITION:-

In these rules, unless the context otherwise requires:-

a) ‘ALLOTMENT’ means the grant of a licence to occupy a residence in accordance with the provisions of these rules.

b) ‘ALLOTMENT YEAR’ means the year beginning on 1st January of every year.

c) ‘JALANDHAR’ Means the area within the limits of the Municipal Area of Jalandhar, which the Institute may declare conferring eligibility for the allotment of institute’s pool of accommodation:

d) ‘HAC’ means the House Allotment Committee of the Institute or any other officer designated as such by the Director.

e) ‘INSTITUTE’ means Dr B R Ambedkar National Institute of Technology, Jalandhar

f) ‘RULES’ means, Dr B R Ambedkar National Institute of Technology Allotment of Residence Rules.

g) ‘EMOLUMENTS’ means the emoluments as defined in FR-9 (21) (a) (1) of Central Government Rules.

EXPLANATION: in the case of an officer who is under suspension, the emoluments drawn by him on the first day of the Allotment year in which he is placed under suspension or if he is placed under suspension on the first day of the Allotment year, the emoluments drawn by him immediately before the date shall be taken as emoluments.

h) ‘FAMILY’ means the wife or husband, as the case may be, and children, stepchildren, legally adopted children, parents, brothers or sisters as ordinarily reside with and are dependent on the ‘Officer’. ‘Officer’ in these rules means the allottee.

i) ‘GOVERNMENT’ means the Central Government unless the Context otherwise requires:
j) ‘PRIORITY DATE’ of an officer in relation to a type of residence to which he/she is eligible under the provisions of these rules, means the earliest date from which he/she has been continuously drawing emoluments relevant to a particular type or a higher type in a post under the institute.

Provided that where the priority date of two or more officers is the same, seniority among them shall be determined by the emoluments, the officer in receipt of higher emoluments taking precedence over the officer in receipt of lower emoluments; where the emoluments are equal, by the length of service and where both emolument and length of service are equal on the basis of the grade pay of the officer, the officer working in a post having higher grade pay taking precedence over the officer in receipt of lower grade pay.

4. COMMITTEE FOR ALLOTMENT OF RESIDENCES

Residences shall be allotted by the House Allotment Committee, which shall be constituted by approval of the Director, normally for a period of two years and shall have the following officials on board:
1. Chairman - One of the Faculty in the institute.
2. Members - One representative each of all the existing teaching and non-teaching employee forum/associations.
3. One Senior Faculty Member as Nominee of Director of the Institute
4. Member Secretary – Estate officer

Orders regarding appointment of Chairman of the House Allotment Committee shall be issued by the Director in the last week of December and the chairman shall propose a committee based on the above guidelines which shall take charge from the 1st of January for a period of two years. Residences shall be allotted by the House Allotment Committee as per regulations and procedures contained herein.

5. ALLOTMENT TO HUSBAND AND WIFE. ELIGIBILITY IN CASE OF OFFICERS WHO ARE MARRIED TO EACH OTHER.

1. No officer shall be allotted a residence under these rules if the wife or the husband, as the case may be, of the officer has already been allotted unless such residence is surrendered. provided that this sub rule shall not apply where the husband and wife are separately in pursuance of an order of judicial separation made by the court.

2. Where two officers in occupation of separate residence allotted under these rules marry each other, they shall within one month of marriage, surrender one of the residences.

3. If a residence is not surrendered, as required by sub-rule (2), the allotment of the residence of the lower type shall be deemed to have been cancelled on the expiry of such period and if the residences are of the same type, the allotment of such one of them as the HAC may decide, shall be deemed to have been cancelled on the expiry of such period.
4. Where both husband and wife are employed under the institute, the title of each of them to allotment of a residence under these shall be considered independently.

6. CLASSIFICATION OF RESIDENCE

(1) Save as provided otherwise by these rules, an officer will be eligible for allotment of a residence of the type shown in the table below:

Type of Residence | Eligible Grade Pay
--- | ---
I | Rs. 1600/- or more
II | Rs. 1900/- or more
III | Rs. 4200/- or more
IV | Rs. 6600/- or more
V | Rs. 8700/- or more
VI | Rs. 10000/- or more
Director’s Bungalow | Director

Above grade pay ranges shall be revised as and when the same are revised by the Government of India.

7. APPLICATION FOR ALLOTMENT

1. Every Employee of the institute in occupation of the institute’s accommodation shall submit his application, in such date, as may be specified by the HAC in this behalf.
2. The HAC shall invite application at least every three months in such from and manner and before such date as may be specified by him.
3. An Officer joining duty in Jalandhar on his appointment may submit his application to the HAC within a month of his joining duty.
4. Applications received under sub-rule (3) on or before the 20th day of a calendar month shall only be considered for allotment in succeeding month.

8. ALLOTMENT OF RESIDENCE AND OFFERS

Save as otherwise provided in these rules, residence falling vacant will be allotted by the HAC preferably to an applicant desiring a change of accommodation in that type under the provisions of these rules and if not required for that purpose, to an applicant without accommodation in that
type having the earliest priority date for that type of residence subject to the following conditions:

i. The HAC shall not allot a residence of a type higher than what the applicant is eligible under Rules.

ii. The HAC shall not compel any applicant to accept a residence of a lower type than what he is eligible under the Rules.

iii. The HAC on request from an applicant for allotment of a lower type residence might allot to him a residence next below the type for which the applicant is eligible under the Rule on the basis of his priority date for the same.

2. The HAC may cancel the existing allotment of an officer and allot to him an alternate residence of the same type or in emergent circumstances an alternative residence of the type next below the type of residence in occupation of the officer if the residence in occupation of the officer is required to be vacated.

3. A vacant residence may, in addition to allotment to an officer under sub rule (1) above, be offered simultaneously to other eligible officers in order of their Priority dates.

9. MAINTENANCE OF SEPARATE POOLS FOR CERTAIN CATEGORIES OF OFFICERS

1. Notwithstanding anything contained in these rules, one units of accommodation may be kept reserved by the Director.

For functional necessity, a few accommodation may be reserved by the Director of the institute for priority allotment in respect of such posts as Registrar, Driver to the Director and certain other essential posts including for meeting any emergent situations in case of a natural disaster.

10. NON ACCEPTANCE OF ALLOTMENT OR OFFER OR FAILURE TO OCCUPY THE ALLOTED RESIDENCE AFTER ACCEPTANCE

1. If any officer fails to accept the allotment of a residence within five days or fails to take possession of that residence after acceptance within fifteen days from the date of receipt of letter of allotment, he shall not be eligible for another allotment for a period of one year from the date of the allotment letter.

2. If an officer occupying a lower type of residence is allotted or offered residence of the type for which he is eligible under the rules or for which he has applied under the Rule, he may on refusal of the said allotment or offer of allotment, be permitted to continue in the previously allotted residence on the following conditions:
a. That such an officer shall not be eligible for another allotment for the remaining part of the allotment year in which he has declined the allotment or offer.

b. While retaining the existing residence he, shall be charged the same licence fee which he would have paid under the Rules in respect of the residence so allotted or the licence fee payable in respect of the residence already in this occupation, whichever is higher.

II. PERIOD FOR WHICH ALLOTMENT SUBSISTS AND THE CONCESSIONAL PERIOD FOR FURTHER RETENTION.

1. An allotment shall be effective from the date on which it is accepted by the officer and shall continue in force until:

a) The expiry of the concessional period permissible under sub clause (2) after the officer ceases to be on duty in an eligible office.

b) It is cancelled by the HAC or is deemed to have been cancelled under any provisions in these rules.

c) It is surrendered by the officer, or

d) The officer ceases to occupy the residence

2. A residence allotted to an officer may, subjected to sub-rule (3) be retained on the happening of any of the events specified in column 1 of the table below for the period specified in the corresponding entry in column 2 thereof provided that the residence is required for the bonafide use of the officer or members of his family:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Events</th>
<th>Permissible Period for retention of the residence</th>
</tr>
</thead>
<tbody>
<tr>
<td>i)</td>
<td>Resignation, dismissal, removal from service, termination from service or unauthorized absent without permission</td>
<td>One month</td>
</tr>
<tr>
<td>ii)</td>
<td>Retirement or terminal leaves</td>
<td>3 months on normal licence fee and another 3 months on double the normal licence fee</td>
</tr>
<tr>
<td>iii)</td>
<td>Death of the allottee</td>
<td>12 months</td>
</tr>
<tr>
<td>iv)</td>
<td>Transfer to a place outside Jalandhar</td>
<td>3 months</td>
</tr>
<tr>
<td>v)</td>
<td>On proceeding on Foreign Service in India</td>
<td>3 months</td>
</tr>
<tr>
<td>vi)</td>
<td>Temporary transfer in India or transfer to a place outside India</td>
<td>4 months</td>
</tr>
<tr>
<td>vii)</td>
<td>Leave (other than leave preparatory to retirement, refused leave, terminal leave, medical leave, study leave or maternity leave for period of plus leave granted in</td>
<td>For the period of leave but not exceeding four months</td>
</tr>
<tr>
<td>viii) Leave preparatory to retirement or refuse leave granted under FR 86 of Central Government Rules or Earned Leave granted to Government servant who retired under FR 56(j) of Central Government Rules</td>
<td>For the full period of leave on full average pay subjected to a maximum of 180 days in the case of leave preparatory to retirement and four months in other cases, inclusive of the period permissible in the case of retirement.</td>
<td></td>
</tr>
<tr>
<td>ix) Study leave in or outside India</td>
<td>a) In case the officer in occupation of accommodation below his entitlement, for the entire period of study leave b) In case the officer is in occupation of his entitled type accommodation for the period of study leave if he so desires</td>
<td></td>
</tr>
<tr>
<td>x) Deputation outside India</td>
<td>For the period of deputation not exceeding six months</td>
<td></td>
</tr>
<tr>
<td>xi) Leave on medical grounds</td>
<td>Full period leave</td>
<td></td>
</tr>
<tr>
<td>xii) On proceeding on training</td>
<td>For full period of training</td>
<td></td>
</tr>
</tbody>
</table>

EXPLANATION-1: Wherever an officer on transfer or foreign service in India is sanctioned leave and avails of it before joining duty at new office, he may be permitted to retain the residence for the period mentioned against above or for the period of leave, whichever is less.

EXPLANATION-II: Where an order of transfer or foreign service in India is issued to an officer while he is already on leave, the period permissible under EXPLANATION-1 shall count from the date of issue of such order.

(3) where a residence is retained under sub rule (2), the allotment shall be deemed to be cancelled on expiry of admissible concession unless immediately on the expiry there of the officer resumes duty in an eligible.

(3A) Where an officer is on medical leave without pay and allowances, he may retain his residence by virtue of the concession under item (xii) of the table below sub rules (2), provided he remits the licence fee for such residence in cash every month and where he fails to remit such licence fee for more than two months the allotment shall stand cancelled.

(4) An officer who has retained the residence by virtue of the concession under item (I) or item (II) of the table below sub rule (2) shall on re-employment an ineligible office, within the period specified in the said table, be entitled to retain that residence under these rules.

Provided that if the emoluments for the officer on such re-employment do not entitle him to the
type of the residence occupied by him he shall be allotted a lower type of residence.

(5) Notwithstanding anything contained in sub rule(2) or sub rule(3) or sub rule (4) when an officer is dismissed or removed from service or when his services have been terminated and the Head of the Department in respect of the office is Which such officer was employed immediately before such dismissal, removal and termination is satisfied that it is necessary or expedient in the public interest so to do he may request the HAC to cancel the allotment of the residence made to such officer either forthwith or with effect from such date prior to the expiry of the period of one month referred in item (i) of the table below sub rule (2) as he may specify. The HAC shall act accordingly.

13. PROVISION RELATING TO LICENCE FEE

(1) Where an allotment of accommodation or alternative accommodation has been accepted, the liability for licence fee shall commence from the date of occupation or the eighth day of the date of receipt of the allotment, whichever is earlier.

An officer who, after acceptance, fails to take possession of that accommodation within eight days from the date of receipt of the allotment letter shall be charged licence fee from such date upto a period of twelve days, provided that nothing contained herein shall apply where the Estate Officer certifies that the accommodation is not fit for occupation and as a result thereof the officer does not occupy the accommodation within the period aforesaid.

(2) Where an officer, who is in occupation of a residence is allotted another residence and he occupied new residence, the allotment of former residence shall be deemed to be cancelled from the date of occupation. He may, however, retain the former residence on payment of normal licence fee therefore for a period of 8 days for shifting to the allotted accommodation in change.

Provided if the former residence is not vacated within 8 days as aforesaid, the officer will be liable to pay damage for use and occupation of said residence furniture and garden charges as may be determined by the institute from time to time with effect from ninth day from the of acceptance of the new residence.

14. PERSONAL LIABILITY OF THE OFFICER FOR PAYMENT OF LICENCE FEE TILL THE RESIDENCE IS VACATED AND FURNISHING OF SURETY BY TEMPORARY OFFICERS

(1) The officer to whom a residence has been allotted shall be personally liable for the licence fee and any damage beyond fair wear and tear caused thereto or to the furniture, fixture or fittings or services provided therein by the institute during the period for which the residence has
been and remains allotted to him, or where the allotment has been cancelled under any of the provisions in these rules, until the residence along will the out houses appurtenant there to have been vacated and full vacant possession therefore has been restored to the institute.

(2) Where the officer to whom a residence has been allotted is neither a permanent nor a quasi permanent servant of the institute, he shall execute a security bond in the form prescribed in this behalf by the institute for due payment of licence provided in lieu.

(3) If the surety ceases to be in service of the institute or becomes insolvent or ceases to be available for any other reasons the officer shall furnish a fresh bond executed by another surety within thirty days from the date his acquiring knowledge of such event or fact; and if he fails to do so the allotment of the residence to him shall, unless otherwise decided by the registrar be deemed to have been cancelled with effect from the date of that event.

15. SURRENDER OF AN ALLOTMENT AND PERIOD OF NOTICE

1. An officer may at any time surrender an allotment by giving intimation so as to reach the HAC at least two days before the date of vacation of the residence. The allotment of the residence shall be deemed to have been cancelled with effect from the eleventh day after the day on which the letter is received by the Registrar or the date specified in the letter whichever is later. If he fails to give due notice he shall be responsible for payment of licence fee for ten days or the number of days by which the notice given by him falls short of ten days.

2. An officer who surrenders the residence under sub-rule(1) shall not considered again for allotment of institute accommodation at the same station for a period of one year from the date of such surrender.

16. CHANGE OF RESIDENCE

(1) An officer to whom a residence has been allotted under rules may apply for a change to another residence of the same type or a residence of the type to which he is eligible under SR-317-B-5 of Central Government, whichever is lower. Not more than one change shall be allowed in respect of one type of residence allotted to the officer.

(2) An officer who intends to change the accommodation already allotted to him shall make application in the prescribed form to the HAC. After acceptance by the competent authority the name of the applicant shall be included in waiting list. The inter seniority of the applicant so included, shall be determined on first come first served basis.

(3) Change shall be offered in order of seniority determined in accordance with sub-rule (2) and having regard to the officer’s preference as far as possible.

(Provided that no change of residence shall be allowed during a period of six months immediately preceding the date of superannuation.)
(4) If an officer fails to accept a change of residence to him within fifteen days of the issue of such offer or allotment of that type.

(5) An officer who, after accepting a change of residence fails to take possession of the same, shall be charged licence fees for such residence in accordance with the provision of sub-rule (1) of SR-317-B-12 of the Central Government in addition to the normal licence fee under FR-45-A of the Central Government for the residence already in his possession the allotment of which shall continue to subsist.

17. CHANGE OF RESIDENCES IN THE EVENT OF DEATH OF A MEMBER OF THE FAMILY

Notwithstanding anything contained in these Rules an officer may be allowed a change of residence on the death of any member of his family if he applies for a change within three months of such occurrence, provided that the change will be given in the same type of residence and on the same floor as the residence already allotted to the officer.

18. MUTUAL EXCHANGE OF RESIDENCE

Officers to whom residences of the same type have been allotted under these rules may apply for permission to mutually exchange their residences. Permission for mutual exchanges may be granted if both the officers are reasonably expected to be on duty in the institute and to reside in their mutually exchanged residence for at least six months from the date of approval of such exchange.

19. MAINTENANCE OF RESIDENCES

The officer to whom a residence has been allotted shall maintain the residence and premises in a clean condition to the satisfaction of the Central Public Works Department Institute's Estate Department. Such officer shall not grow any tree shrubs or plants contrary to the garden, courtyard or compound attached to the residence save with the prior permission in writing of the Registrar. Trees, Plantation or vegetation, grown in contravention of this rule may be caused to be removed by the Estate Officer at the risk and cost of the offer concerned.

20. SUBLETTING AND SHARING OF RESIDENCES

1) No officer shall share the residence allotted to him or any of the out-houses, garages and stables appurtenant thereto except with the employees of the institute eligible for allotment of residence under these rules. The servant quarters, out-houses, garages and stable may be used only for the bonafide purposes including residence of the servant of the allottee.
Provided that the officer shall send prior intimation to the Registrar in such form as may be prescribed by the Director intimating full particulars of the officer and his family residing in the quarter and full particulars of the sharer and his family.

2) No officer shall sublet the whole or part of his residence. Fine of rupees ten thousands will be charged for any types of subletting.

Provided that an officer proceeding on leave may accommodate, in the residence any other officer eligible to share Government accommodation, as a caretaker, for the period specified in Rules, but not exceeding six months.

3) Any officer who shares his residence with approval shall do so at his own risk and responsibility and shall remain personally responsible for any licence fee payable in respect of the residence and for any damage caused to the residence or its precincts or grounds or services provided therein by the Institute beyond fair wear and tear.

21. Consequences of Breach of Rules and Conditions

If an officer to whom a residence has been allotted unauthorisedly sublets the residence or charges (licence fee) from the sharer at a rate excessive or erects any unauthorised structure in any part of the residence or uses the residence or any portion thereof for any purposes other than that for which it is meant or tampers with the electric or water connection or commits any other breach of the rules in this behalf or of the terms and conditions of the allotment or uses the residence or premises to be used for any purpose which the Director considers to be improper or conducts himself in a manner which in his opinion is prejudicial to the maintenance of the harmonious relation with neighbors or has knowingly furnished incorrect information in any application or written statement with a view to securing the allotment, the HAC may without prejudice to any other disciplinary action that may be taken against him, cancel the allotment of the residence.

Explanation:

1. In this sub rule the expression “Officer” includes unless the context otherwise required, a member of his family and any person claiming through the officer.

2. If an officer sublets a residence allotted to him or any portion thereof any of the out houses, garages or stables appurtenant thereto, in contravention of these rules, he may without prejudice to other action that may be taken against him be charged enhanced licence fee of ten times of the flat rate of licence fee.

3. Where action to allottee cancel the allotment is taken on account of unauthorized subletting of the premises by the allotment period of sixty days shall be allowed to the allottee and other person residing with him therein to vacate the premises. The allotment shall be cancelled with
effect from the date of vacating the premises or expiry of the period of sixty days from the date of the orders for the cancellation of the allotment, whichever is earlier.

4. Where the allotment of a residence is cancelled for conduct prejudicial to the maintenance of harmonious relation with neighbours, the officer at the discretion of the HAC may be allotted another residence in the lower class at any other place.

5. The HAC shall be competent to

a) Take all or any of the actions provided under sub-rules 1 to 4 above:

b) Declare the officer to be ineligible for allotment of residential accommodation for the remaining period of his service.

c) Intimation to the Department/Section of the officer for initiating disciplinary proceedings for major penalty under the relevant rules.

6. Where any penalty under this rule is imposed by a competent officer, the aggrieved person may within sixty days of the receipt of the orders by him or his employer imposing the penalty, file a representation to the Director.

7. The original orders imposing the penalty shall stand unless it is modified or rescinded as a result of the representation.

22. OVERSTAYAL IN RESIDENCE AFTER CANCELLATION OF ALLOTMENT

Where, after an allotment has been cancelled or is deemed to have been cancelled under any provision contained in these rules, the residence remains or has remained in occupation of the officer to whom it was allotted or any person claiming through, such officer shall be liable to pay damages for use and occupation of the residence, services, furniture and garden charges, as may be determined by the institute from time to time, or ten times the licence fee he was paying, whichever is higher.

Provided that an officer, who was paying licence fee under Rules, in special cases except in case of death, be allowed by the HAC to retain a residence for a period not exceeding six months beyond the period of slandered licence fee under Rules or ten times the pooled standard licence fee under the rules whichever is higher but not exceeding 30% of the emoluments last drawn by officer, he may be allowed to retain the residence for the same period on payment of ten times the standard licence fee that he was paying, whichever is higher.

Provided further that in the event of retirement or terminal leave, the allottee shall be eligible to retain the institute accommodation for a further period of two months on payment of four times of the normal licence fee and subsequent two months on payment of six times of normal licence
fee for special reasons involving medical/educational grounds, subject to appropriate certification by the authorities concerned.

Provided further that in the event of death of allottee, his/her family shall be eligible to retain the institute's accommodation for a further period of one year on payment of normal licence fee. The extended period of retention shall not be allowed in cases where the deceased officer or his/her dependents owns a house at the place of posting.

23. CONTINUANCE OF ALLOTMENT MADE PRIOR TO THIS ISSUE OF THESE RULES

Any valid allotment of residence which is subsisting immediately before the commencement of these rules under the rules then in force shall be deemed to be an allotment duly made under these rules notwithstanding that the officer to whom it has been made is not entitled to a residence of that type under these Rules and all the preceding provisions of these rules shall apply in relation to that allotment and that officer accordingly.

24. INTERPRETATION OF RULES

If any questions arise as to the interpretation of the rules, it shall be decided by the Director of the institute.

25. DISCRETIONARY ALLOTMENT

1. Requirements for processing the case for out of turn allotment on medical/Compassionate Grounds.

2. Any officer who shares his residence with approval shall do so at his own risk and responsibility and shall remain personally responsible for any licence fee payable in respect of the residence and for any damages caused to the residence or its precincts or grounds or services provided therein by the Institute beyond fair wear and tear.

- Original medical certificate from Govt. Hospital duly signed by the specialist and counter signed by the Medical Supdt. It should not be more than a month old (Please certify the relationship between the applicant and patient)
- The request of the applicant giving the specific reasons for out of turn allotment.
- The prescribed form duly filled in by him and verified and endorsed by the competent authority.
- Full particulars of present accommodation and details of family members living with the applicant. Please enclose an attested copy ration card.
- A certificate that the applicant has not applied earlier for ad-hoc allotment on medical grounds. In case he has applied earlier, he may be asked to give full details.
• In the case of TB, X-ray taken not more than a month prior to the date of the application. The X-Ray should contain the name of the patient.
• Original medical certificate relating to physical disability/deformity from which the officer is and dependent parents suffering should be from a Medical Board consisting of Ortho Surgeon/ Specialists/ Head of Ortho and should be countersigned by the Medical Supdt.
• Full photograph showing the extent of the disability/deformity duly attested by the doctor concerned.
• A certificate to the effect that his/her father/mother is dependent on him.

26. Allotment of higher type of Accommodation: If an employee is allotted a higher type of Accommodation than his entitlement on his/her own request, subject to availability of adequate quarters in the higher category, then he/she would pay double the normal rate of licence as applicable to higher category of accommodation.

27. Rate of License Fee for NIT Jalandhar

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Type of Accommodation</th>
<th>Living Area in Square Meter</th>
<th>License Fee in Rs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Type -I</td>
<td>39.7</td>
<td>143.00</td>
</tr>
<tr>
<td>02</td>
<td>Type -II</td>
<td>49.2</td>
<td>183.00</td>
</tr>
<tr>
<td>03</td>
<td>Type -III</td>
<td>62.0 to 65.0</td>
<td>293.00</td>
</tr>
<tr>
<td>04</td>
<td>Type -IV</td>
<td>82.4</td>
<td>367.00</td>
</tr>
<tr>
<td>05</td>
<td>Type -V</td>
<td>126.0 to 142.0</td>
<td>773.00</td>
</tr>
<tr>
<td>06</td>
<td>Type -VI</td>
<td>193.30</td>
<td>1087.00</td>
</tr>
</tbody>
</table>

Servant Quarters: Rs. 100/- pm  
Garages: Rs. 50/- pm

Licence fee will be revised as and when it is revised by the Directorate of estates Government of India, New Delhi.
ANNEXURE-II

Sub: Minutes of the house allotment committee meeting held on 3/5/2011, 3:00 PM in the institute committee room.

The following were present in the meeting:
1. Prof S Ghosh, Chairman HAC
2. Prof AL Sangal, Member HAC
3. Er Sheela Tiwari, Member HAC
4. Dr BS Saini, Convener HAC
5. Sh Bhisham Arora, Member HAC
6. Sh Navneet Sharma, Member HAC
7. Prof Ajay Sharma, Special Invitee
8. Er MD Roy, Special Invitee

The following points were discussed:
1. All the members and invitees were of the opinion that the house allotment shall be made as per the grade pay and accordingly replaced the following old table in the NIT house allotment rule AUG. 9, 2005.

<table>
<thead>
<tr>
<th>Type of Residence</th>
<th>Basic Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Less than Rs 3050</td>
</tr>
<tr>
<td>II</td>
<td>Rs 3050 to Rs 5499</td>
</tr>
<tr>
<td>III</td>
<td>Rs 5500 to Rs 9999</td>
</tr>
<tr>
<td>IV</td>
<td>Rs 10,000 to Rs 13,259</td>
</tr>
<tr>
<td>V</td>
<td>Rs 13,260 and above</td>
</tr>
<tr>
<td>Director Bungalow</td>
<td>For the Director</td>
</tr>
</tbody>
</table>

The new grade pay based table is prepared as per the Gazette Notification of Ministry of Urban Development, Govt. of India, Feb. 14, 2009 and is given below:

<table>
<thead>
<tr>
<th>Type of Residence</th>
<th>Grade Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Rs 1600</td>
</tr>
<tr>
<td>II</td>
<td>Rs 1800</td>
</tr>
<tr>
<td>III</td>
<td>Rs 4200</td>
</tr>
<tr>
<td>IV</td>
<td>Rs 6600</td>
</tr>
<tr>
<td>V</td>
<td>Rs 8700</td>
</tr>
<tr>
<td>Director Bungalow</td>
<td>For the Director</td>
</tr>
</tbody>
</table>

However, all others rules and regulations shall be remain unchanged and will be based on Dr BR Ambedkar National Institute of Technology, Jalandhar allotment of residences rules 2008.

Prof S Ghosh
Chairman HAC

Prof AL Sangal
Member HAC

Er Sheela Tiwari
Member HAC

Dr BS Saini
Convener HAC

Sh Bhisham Arora
Member HAC

Sh Navneet Sharma
Member HAC

Prof Ajay Sharma
Special Invitee

ER MD Roy
Special Invitee

For Approval Please

Director