Minutes of 23rd meeting of Board of Governors of Dr B R Ambedkar National Institute of Technology, Jalandhar held on 8th April, 2013 at 11.00 am in the DLF Conference Room, Upper Ground Floor, PHD Chamber of Commerce and Industry, PHD House, New Delhi.

The following were present:-

1.	Dr Anil Kakodkar, Chairman, Board of Governors, Dr B R Ambedkar NIT, Jalandhar.	Chairman
2.	Dr Samir Kumar Das, Director Dr B R Ambedkar National Institute of Technology, Jalandhar.	Member
3.	Professor R S Nirjar, Former Vice Chancellor, Gautam Buddha University.	Member
4.	Sh Rajesh Singh, Director (NITs), Department of Technical Education, Ministry of Human Resource Development. (Representing the Additional Secretary, Deptt. of Technical Education, MHRD, New Delhi.)	Member
5.	Sh Naveen Soi, Director (Finance), Integrated Finance Division, Ministry of Human Resource Development (Representing the Joint Secretary and Financial Advisor, Integrated Finance Division, MHRD)	Member
6.	Dr N C Kothiyal, Dr B R Ambedkar National Institute of Technology, Jalandhar.	Member
7.	Dr Arun Khosla, Dr B R Ambedkar National Institute of Technology, Jalandhar.	Member
8.	Sh Ajit Singh, Registrar, Dr B R Ambedkar National Institute of Technology, Jalandhar.	Secretary

The following members could not attend the meeting due to their preoccupation/personal engagements:-

1. Ms Sushma Berlia,
   Apeejay Stya Group, 14, Commercial Complex,
   Masjid Moth, Greater Kailash-II,
   New Delhi-110048.

2. Sh Rajinder Mittal,
   Chairman-cum-Managing Director,
   BACL, Industries and Infrastructure Limited,
   Hazi Rattan, Link Road, Bathinda (Punjab)

3. Sh Rajinder Gupta,
   Chief Executive Officer,
   Trident Group, E – 212, Kichlu Nagar,
   Ludhiana-141001 (Punjab).

The Chairperson welcomed all the members present in the 23rd meeting of Board of Governors. He stated that this meeting has been called at his initiative since he felt that administrative and financial governance in the institute has badly deteriorated, disbursement of salary for last two successive months has been inordinately delayed, a recent circular from MHRD required Board to discuss career advancement policy and it was necessary for the Board to urgently discuss these and other issues. He recalled that the governance issue did come up in the last Board meeting and it was decided to set up a committee to look into the administrative and financial governance issues. He stated that he has made a communication with the Ministry of HRD in this respect and a Committee has been set up to look into the issues of governance at NIT, Jalandhar. The Chairperson also stated that he has come to know that classes were not being held by and that he was not informed about it. The Institute must make up the academic loss caused by the non-conduct of classes. The Chairperson stressed on the need of active role of the Senate to improve academics at the institute. He pointed out that Review Committee headed by Professor Sanjay G Dhande, was to visit the institute to have interaction with senior faculty members. This should be facilitated at the earliest.

Briefing the Board on the progress of the institute, the Director, Professor Samir Kumar Das gave details about the Convocation, Conferences, Workshops conducted during the last three months. The Chairperson stressed again that the agenda for the meeting should contain the progress report of the institute in a standard format that includes among other things, quantitative information on all important parameters in a trackable manner. A format for this purpose was sent by him quite some time back. This should be implemented forthwith.

Thereafter, the agenda items were taken up for discussion and the following decisions were taken:-

Item 23.1

Confirmation of minutes of 22nd meeting of Board of Governors of Dr B R Ambedkar National Institute of Technology, Jalandhar held on 08.01.2013

The 22nd meeting of Board of Governors of Dr B R Ambedkar National Institute of Technology, Jalandhar was held on 08.01.2013 at 11.30 am in the DLF Conference Room, Upper Ground Floor, PHD Chamber of Commerce and Industry, PHD House, 4/2 Siri Institutional Area, August Kranti Marg, New Delhi.

The minutes of the 22nd meeting were circulated to the Hon'ble members – Reference Communication No.**NITJ/MS/BOGs-XXII/2700-10 April 01, 2013.** The minutes of the 22nd meeting were confirmed.

Item 23.2

To report the action taken on the minutes of the 22nd meeting of the Board of Governors of Dr B R Ambedkar National Institute of Technology, Jalandhar

The members noted the action taken by the institute on the various decisions of the 22nd meeting of Board of Governors held on 08.01.2013 except the following where it was suggested to take further appropriate action as mentioned against each item:-

Item No.	Item	Action taken	Observations of the Members
Item 22.3	**Progress of the institute since the last meeting of the Board of Governors**	As the minutes of the 22nd meeting were circulated on April 1, 2013 so the decisions taken in the meeting could not be conveyed to the concerned officers, therefore, the action taken in the matter will be reported to the Board in its next meeting.	Chairman stated that he had cleared the minutes quite some time back and delay in issue of minutes should not have taken place. He further pointed out that the Institute website should be maintained in an updated state at all times. The web site should, apart from all information that external stakeholders of the institution may need, also display all information of interest to faculty, staff and

			students. (For ex. Circulars and Office Orders relevant to the general public and employees of the institute) Since the web site at present is not getting updated regularly, it was decided that a Committee chaired by Dean Planning and Development with Head IT, Head CC and System Analyst as members should set up proper communication channels to collect information and put in place a mechanism to regularly update the website. Specific responsibilities should be assigned and identified individuals held accountable to ensure an up to date website. The Director pointed out that ERP system is being implemented regarding academics. Further action is being taken on other sections/branches.
Item 22.6	**Set up of Industry-Institute-Interaction Cell.**	The cell has been set up under the Chairmanship of Dr R K Garg.	The members made following suggestions:- a) Institute should explore organizing sponsored courses for industries. b) Such courses could also be delivered over Video links where ever possible so that industry people can attend the courses from their work place. c) A fairly large basket of Ph.D topics that would be of interest to industries should be defined through discussion with the industries and offered to students. Concerned industry professionals

			could be involved during reviews, seminars and viva-voce related to the Ph.D work. Good credentials for quality research of use to industry should lead to scholarship and fellowship support (top up). CII/DST have already a scheme of this type. d) We should encourage industry professionals with right credentials to take some courses (minimum 1/4th of a course dealing with practical aspects) along with evaluation. e) There should be ongoing discussion with the industries duly facilitated by the In-charge of Industry-Institute-Interaction Cell so that the industry linkage of NITJ grows.
Item 22.11	**Revision of Procurement Plan Technical Education Improvement Programme (TEQIP-II)**	The matter is again put up before the Hon'ble Members as a separate agenda item no.23.8 for deliberations and consideration.	The Chairperson pointed out that MHRD has written letters to all the NITs where their performance in respect of implementation of TEQIP-II is extremely slow and NIT, Jalandhar is one of them. There is a need to improve the performance and ensure optimum utilization of funds.
Item 22.12	**Submission of Annual Progress and Audit Report of Dr B R Ambedkar National Institute of Technology, Jalandhar for the year 2011-12**	Yet to be done.	Board expressed its displeasure on this lapse. It is a serious matter and needs to be completed on priority.

Item 23.3

Grant of PB-IV in the pay scale of 37400-67000 to Librarian w.e.f 24.9.2010 with the same designation

The members deliberated on the issue and did not agree with the proposal. It was observed that the constitution of Screening/Review Committee was not in order. The matter should be relooked with reference to the latest circulars.

Item 23.4

Adoption of rules regarding Implementation of HAG Scales in NITs

The members deliberated on the issue. It was brought out that HAG scale can be granted on a very selective basis through a rigorous peer review based procedure following the NIT Council approved guidelines as communicated by MHRD. The guidelines on all minimum requisite conditions that need to be fulfilled should be elaborated and submitted for approval by the Chairperson, Board of Governors. (for ex. in respect of contents of Annual Performance Appraisal Reports (APARs) as well as contents of the submission by the candidate on published research work, Ph.Ds guided, patents, sponsored projects, consultancy, continuing and distance education, Ph.D. guidance, contribution to teaching and administration in the institute, specific identification of subject experts etc.)

Item 23.5

Grant of PB-IV and re-designation as Associate Professor from Lecturer (Selection Grade) consequent to implementation of revised pay in 6th Pay commission w.e.f. 01.01.2006

a) Grant of Pay Band-IV and re-designation as Associate Professor to six faculty members:

The following six faculty members were placed in PB-IV (Rs 37400-67000) with Academic Grade pay of Rs 9000/- and re-designated as Associate Professor vide office order no. NITJ/PA/12970-79, dated 12th October 2012 with approval of the Honourable Chairman, Board of Governors:

Sr. No.	Name	Department	Date of Placement in PB-IV and Redesignation as Associate Professor
1.	Mr. Nirmal Kumar Srivastava	Chemical Engineering	25.08.2012
2.	Mr. Shailendra Bajpai	Chemical Engineering	25.08.2012
3.	Mr. Raman Bedi	Mechanical Engineering	28.08.2012
4.	Mr. Shalabh Kumar Tiwari	Mechanical Engineering	11.09.2012
5.	Mr. Rajesh Kumar Singla	Instrumentation and Control Engineering	23.09.2012
6.	Mr. Nitai Basak	Bio Technology	28.09.2012

The members of the BOG ratified the decision taken by Chairman, BOG and approved the grant of PB-IV and re-designation as Associate Professor to the above mentioned six faculty members.

b) Grant of Pay Band-IV and re-designation as Associate Professor to Mr. Rahul Agarwal, Department of Computer Science and Engineering:

It was recalled that the case of Mr. Rahul Agarwal, Department of Computer Science and Engineering was not approved by the concerned committee earlier. The committee was changed without reason to review the case again. Professor R S Nirjar pointed out that there is no post of OSD (Establishment) in any NIT and enquired how OSD (E) has been made Member of various Committees. While this aspect should be looked into by the committee that is examining governance issues at NITJ the Board decided not to approve the case of Mr Rahul Aggarwal.

Item 23.6

Incentives for acquiring Ph.D. Degree by faculties engaged in Centrally Funded Technical Institutions (CFIs) including NITs- regarding.

The members deliberated on the issue. The Ministry of HRD, New Delhi vide their letter No.F.38-7/2011-TS.III dated March 2013 have communicated that *clause (i)b of the letter No.F.23-2-1/2008-TS-II dated March 9, 2010 [Clause No.1 (b)] pertaining to advance increments stand modified to the extent that advance compounded increments would not apply to all categories of teachers henceforth*. In this regard, the members pointed out that since Ph. D. is a minimum qualification for entry into the regular faculty cadre in any grade, there shall be no Ph.D. increments for faculty already holding faculty position with lower qualifications as already decided by the NIT Council. It was also recalled that the BoG has the power to fix on the recommendations of selection committee the initial pay at a stage higher than the minimum of the scale in respect of posts to which appointments can be made by the Board under the provisions of the act. While granting such increments at time of selections, the Selection Committee and more particularly its Chairman should ensure that it does not lead to any kind of pay anomaly

Item 23.7

Appointment of Consultant at Dr B R Ambedkar National Institute of Technology, Jalandhar

The members deliberated on the issue. The members were of the opinion that this matter be referred to the Committee constituted by the Ministry of Human Resource Development on the issue of governance at NIT, Jalandhar.

Item 23.8

TEQIP-II Report and Revision of Procurement Plan Technical Education Improvement Programme (TEQIP-II)

The members deliberated on the issue. The members showed their disappointment on very slow progress of expenditure with regard of TEQIP-II. They said that instructions are quite flexible and optimum utilization of funds should be ensured. The members were also stated that action plan for the next 6 months should define goals in quantitatively measurable terms so that proper evaluation of the outcome can be done.

Item 23.9

Adoption of rules for promotion of faculty members of NITs under the CAS and removal of anomalies arising out of the implementation of Sarangi Committee recommendations-regarding

The members deliberated on the issue. The Chairperson desired that a comparative chart should be prepared indicating rules and regulations adopted by the Sarangi Committee/UGC/IITs and the proposal of NIT, Jalandhar. The guidelines for CAS should be exhaustive and enough weightage should be given to teaching performance, research publications in peer reviewed journals, Ph D guidance provided by the faculty members to the students, research projects secured etc.. Since this is a onetime measure given by MHRD, efforts should be made to complete the process in a time bound manner.

Item 23.10

Grant of Non Practicing Allowance and Annual Increments to Dr Tarun Sehgal and Dr Renu Verma, Medical Officers of NIT, Jalandhar

The matter was discussed and it was agreed in principle that the Medical Officers should be eligible for applicable NPA and increments. The Board however expressed its displeasure at implementation in this regard without due process of approval by the Board on the basis of a detailed and reasoned note. It was also decided that since the matter is sub-judice, there should be a legal assurance in the form of valid signed documents that should allow recovery of payment so made depending on the final judgement. It was also noticed that the affidavits given by both the Medical Officers are grossly inadequate in this respect. The Board decided to grant NPA and increments to Dr Renu Verma subject to conditions stated above however these should be withheld in case of Dr Tarun Sehgal till the incident (see item 23.11 of the Board) between him and Ms Baljeet Kaur, Dresser is properly enquired into and the case is fully settled.

Item 23.11

Enquiry Committee Report in respect of incident took place in the institute dispensary on 14.01.2013 between Dr Tarun Sehgal. Medical Officer and Ms Baljeet Kaur, Dresser.

The members deliberated on the issue. The Board was of the opinion that a proper Committee be formed to investigate this matter. The constitution of the Committee should be as per the directions of Women Commission of India and SC/ST Commission of India.

Next meeting of BoG:

The Chairperson stated that next Board meeting should be held at NIT, Jalandhar. During this meeting visit and presentations should be organized to one of the departments. This could be followed by regular meeting of the Board. He mentioned 4 possible dates i.e. 19th July, 26th July, 9th August or 10th August, 2013 and requested the Secretary to quickly ascertain from all members their convenience. The meeting could be held on a day that is convenient to most of the members. This process should be completed in a couple of days and the date of next BoG announced so that the remaining dates can be unblocked.

The minutes are being issued with the approval of the Chairman, Board of Governors, Dr B R Ambedkar National Institute of Technology, Jalandhar.

Secretary (Board of Governors)

7/5/13

Director

Chairman, Board of Governors