



डा बी आर अम्बेडकर राष्ट्रीय प्रौद्योगिकी संस्थान, जालन्धर
Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR

Ref. No. NITJ/Reg/ 17070 - 79

October 30, 2018

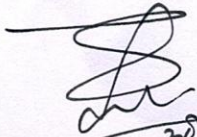
NOTIFICATION

In pursuance to the decision of the Finance Committee taken vide Item No. 23.10 in its 23rd meeting held on 27.04.2018 and subsequent approval of the BOG vide item No.33.9 in its 33rd meeting held on 04.08.2018, the following processing fee shall be charged by the Institute for issuing of various certificates by the Academic Section and verification of certificates thereof:-

S. No	Name of the Case	Fee to be charged by the Institute
1.	Original Degree Certificate	<i>In person: NIL</i> <i>In absentia :</i> In India :Rs. 1,000/- In Abroad : US\$ 50/- (Inclusive of Postal Charges)
2.	Migration Certificate	(Only one original) <i>In person:</i> Rs. 1,000/- <i>In absentia :</i> In India :Rs. 1,000/- In Abroad : US\$ 50/- (Inclusive of Postal Charges)
3.	Duplicate Degree/ Certificate	<i>In India:</i> Rs. 2,000/- <i>In Abroad:</i> US\$100/- (Inclusive of Postal Charges)
4.	Transcripts	For 1 Transcript: <i>In India :</i> Rs.1,000/- <i>In Abroad:</i> US\$50/- (Inclusive of Postal Charges) More than 1 Transcript: <i>In India:</i> Rs.500/- per transcript (Inclusive of Postal Charges) <i>In Abroad:</i> US\$20/-per transcript (Inclusive of Postal Charges)
5.	Duplicate Identity Card	Rs.500/-
6.	Certificate of Medium of Instruction	A generalized Certificate is available on the website of the Institute. On demand: (Only one original) <i>In person:</i> Rs. 200/- In Absentia: <i>In India:</i> Rs. 500/- <i>In Abroad:</i> US\$50/- (Inclusive of Postal Charges)
7.	Verification of Degree, Certificates, JEE rank, membership of Institute bodies:	Verification from Police, Government Agencies & Vigilance Clearance (CID & other intelligence agencies) : NIL Any other Agency/In Person: <i>In India:</i> Rs. 2,000/- <i>In Abroad:</i> US\$100/- (for each Individual Verification) (Inclusive of Postal Charges)

8.	Character Certificate	Provisional Certificate issued by the Institute already bears the certification of character. On Demand: <i>In India:</i> Rs. 500/- <i>In Abroad:</i> US\$50/- (Inclusive of Postal Charges)
9.	Bonafide Certificate	For the students studying in the Institute, Bonafide Certificate is issued free of cost. For pass out students: <i>In India:</i> Rs.500/- <i>In Abroad:</i> US\$50/- (Inclusive of Postal Charges)
10.	Provisional Degree Certificate (Pass out students)	In Person: NIL <i>In absentia :</i> <i>In India:</i> Rs. 500/- <i>In Abroad:</i> US\$50/- (Inclusive of Postal Charges)
11.	Miscellaneous requests from Pass out students regarding issuance of All Clear Certificate without any Backlog, Attestation of DMC/Degree Certificate (One Set of Copy) & any other requests.	In Person: Rs.200/- In absentia : <i>In India:</i> Rs. 500/- <i>In Abroad:</i> US\$50/- (Inclusive of Postal Charges)

The above charges shall be applicable from the date of issue of this order.


 20/10/18
(Dr S K Mishra)
Registrar

A copy of the above is forwarded to the following for information and necessary action:-

1. Dean (Academic)
2. Associate Deans (Academic-PG & UG)
3. Deputy Registrars (Academic-PG & UG)
4. Assistant Registrar (Academic)
5. Deputy Registrar (Finance)
6. Assistant Registrar (Audit & Accounts)
7. Head Computer Centre – for uploading the same on the Institute website
8. PA to Director for kind information of the Director