



डा बी आर अम्बेडकर राष्ट्रीय प्रौद्योगिकी संस्थान, जालन्धर  
DR B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR

Ref. No.NITJ/Reg/0326

March 26, 2020

**OFFICE ORDER**

This has reference to Office Order Ref. No. NITJ/D/PA/1993 dated 13.03.2020 vide which the Mid Semester Break was extended till 28<sup>th</sup> March, 2020 as a precautionary measure in compliance to the advisory of Govt. of India regarding novel Coronavirus (COVID-19).

Now, as per the recent announcement by the Hon'ble Prime Minister of India on dated March 24, 2020, the entire India has been put under lockdown for next 21 days from midnight of March 24, 2020. Therefore, in compliance to the announcement of the Hon'ble Prime Minister of India, it has been decided that all academic, co-curricular & extra-curricular activities at the Institute will remain suspended till April 30, 2020. Therefore, period from 14.03.2020 to 30.04.2020 will be treated as summer vacation in the public interest.

However, to compensate the loss of teaching days during the period from 14.03.2020 to 30.04.2020 (48 days), the period of summer vacation June 01, 2020 to July 17, 2020 (47 days) will be observed as teaching days (working days) in the academic interest of the students.

Apart from above, the following guidelines are issued for strict adherence:-

- 1) All students, faculty and staff are advised to adhere to the guidelines issued by the Hon'ble Prime Minister and directives issued by the Ministry of Health & Family Welfare from time to time in the public interest.
- 2) All essential services faculty/ staff such as Medical, Security, Housekeeping, Electricity, Water supply and Internet services will discharge their duties uninterruptedly.
- 3) Any staff can be asked to visit the office as and when required.
- 4) All faculty members shall remain in touch with the students for providing required guidance. They will engage in:-
  - a) Guiding students
  - b) Engaging themselves in teaching the students online
  - c) Giving assignments online
  - d) Engaging students in projects
  - e) Writing project proposals and submitting online
  - f) Sending recorded lectures to the students
  - g) Sending PPTs to the students
  - h) Devising methods to evaluate students online

This issues with the approval of the competent authority.

**(Dr S K Mishra)**  
**Registrar**

A copy of the above is forwarded to the following for information and necessary action:

1. All Deans / Heads of the Departments / Coordinator TEQIP/Centres /Sections / Cells / Chief Warden / Librarian/ Medical Officer/ Assistant Registrars.
2. Dean, Academic - with a request to revise the Academic Calendar accordingly.
3. Head, Computer Centre / Webmaster – for putting the same on the Institute website
4. PA to Director for kind information of the Director