NITJ/PA/ D12595

Dated: - 03/10/2018

Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR Subject: 11th Duty Roster (7th October 2018 –18th October, 2018) of Anti-Ragging Squad

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule w be followed. All the employees are requested for support and cooperation:

Date	9:00 am – 9:00 pm	9:00 pm – 9:00 am	
	NITJ Campus including Hostels	Boys' Hostel 1 to 7 & MBH	Girls' Hostel 1, 2, & MGH
7/10/2018 Sunday	1. Dr. Kapil Kumar, IPE 2. Mr. Mohd. Alim, EE	Dr. Lalit Jajpura, TT Mr. Parvinder Kumar, Pension Cell Mr. Jagdish Kumar, Estate Office	Ms Sukhjit Kaur, Dispensary
8/10/2018 Monday	Dr. Rakesh Kumar, IPE Mr. Satish Kumar Estate Office	Dr. Palaniswamy NK, TT Mr. Jai Dev, Registrar Office Mr. Ram Kewal, T&P	Ms Raj Rani, Chemistry
9/10/2018 Tuesday	Dr. Vimal, Chemistry Mr. Surinder Kumar, Sports Section	Mr. Bhupinder Singh, CC Mr. Ram Parsad, Civil Mr. Ashok Kumar, ICE	Dr. Deepti Rani, Math
10/10/2018 Wednesday		Dr. Vinod Ashokan Physics Mr. Bhisham Arora, Academic Mr. Kunal Kashyap, Store	Ms Sunita-II Physics
11/10/2018 Thursday	Dr. Mohamad Zafar, Math Mr. Tejinder Singh, Workshop	Dr. Suneel Dutt, Phylics Mr. Balbir Singh, Estate Office Mr. Palwinder Singh, TT	Ms Rajni, Establishment
12/10/2018 Friday	Dr. Ravinder Kumar, Math Mr. Talwinder Singh, CC	Dr. Kanish Kapoor, Civil Mr. Amarjeët Singh, Recruitment Cell Mr. Umesh Kumar, Dispatch	Ms Balwinder Kaur, Academic
13/10/2018 Saturday	Dr. O M P Suther, Math Mr. Ganesh Parsad, Registrar Office	Dr. Navdeep Singh, Civil Mr. Rajinder Kumar, Director Office Mr. Tejwinder Singh, Library	Ms Sunita, Director Office
14/10/2018 Sunday	Dr. Ravinder Singh, Math Mr. Ramesh Chand, Registrar Office	Dr. Amit Kumar, Civil Mr. Kanta Parsad, Examination Mr. Mathura Parsad, Estate Office	Dr. Sathiya S, ice
15/10/2018 Monday	Dr. Shashikant Yadav, Chemical Mr. Shiv Kumar, Biotech	Dr. Rajiv Kumar, Civil Mr. Anand Kumar, Establishment Mr. Sher Singh, Math	Dr. Preeti Puri, Humanities
6/10/2018 uesday	Dr. H S Chori, Civil Mr. Madan Lal, Examination	Dr. Deepak Sahu, Chemical Mr. Rajinder Pathak, EPBAX Mr. Manjit Singh, Estate Office	Dr. Sadika Kullar, Chemistry
7/10/2018 Vednesday	Dr. Vikramjeet Singh, Chemistry Amr. Ram. Kirpal, Academic	Dr. Ashok Kumar, ME Mr. Rajbir Singh, Guest House Mr. R K Mishra, ECE	Dr. Shyamkiran Kaur, Humanities
8/10/2018 hursday	Dr. Raj Kumar Arya, Chemical Mr. Bikram Singh, ME	Dr. Mahesh Kumar Sah, Biotech Mr. Vijay Kumar, Estate Office Mr. Dev Dutt, Workshop	Dr. Indu Saini, ECE

Note:

- The Director, Deans, Registrar, Chief Warden and all Wardens shall be on duty round the clock.
- 2. The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'Coordinator'. Attendance of the official on duty has to be

marked by him in the register kept in hostel no.1. They are also requested to send the filled in daily report as per the format available with the hostel attendant.

- Rooms in the guest house are kept reserved for the night stay of Coordinators of anti-ragging squad of Boys Hostels as well as Girls Hostels. A guestroom in Hostel No 1 is kept reserved for the night stay of the members of anti-ragging squad.
- Prior approval from the Director/ competent authority is required for mutual exchange of duties.
- All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel No 1,2 and 5.
- The Coordinator will provide the absentee statement in the prescribed Performa to the Director on the next morning.
- The classes of 1st year students shall be held in L-1, L-2, L-3, L-4, L-5 and L-6, so the members on duty in the morning session are requested to take care of these areas.
- On holidays and Saturdays/Sundays, faculty and staff put on duty (9.00 am to 9.00 pm) shall check the ragging all over NITJ, campus.
- Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.

CC to:

- 1. All concerned
- 2. All Deans/HODs/Registrar/Section Heads/Workshop Supdt/Librarian/Estate Officer/ Security supervisor: For circulation, please
- 3. Chief Warden/Dy Chief Warden/All Wardens
- 4. Head (CC) with a request to display the same on Institute website.
- Coordinator (GH), with a request to reserve rooms in the guest house for night stay of coordinators of anti-ragging squad.