

NITJ/PA/D/1924

Dated - 13/07/2018

**Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR**  
**1<sup>ST</sup> Duty Roster (19<sup>th</sup> July, 2018 – 26<sup>th</sup> July, 2018) of Anti-Ragging Squad**

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees are requested for support and cooperation:

Date	9:00 am – 9:00 pm	9:00 pm – 9:00 am	
	NITJ Campus including Hostels	Boys' Hostel 1 to 7 & MBH	Girls' Hostel 1, 2, & MGH
19/7/2018 Thursday	1. Dr. A K Jana, Biotech 2. Mr. Anand Kumar, Establishment	1. Dr. Harsh Manchanda, Chemistry 2. Dr. Mahesh Kumar Sahu, Biotech 3. Mr. Amarjeet Singh, Recruitment Cell	Dr. Renu Gupta, Chemical
20/7/2018 Friday	1. Dr. H M Mittal, Physics 2. Mr. Chamanlal, Academic	1. Mr. Davinder Singh, Civil 2. Dr. Nikhil G N, Biotech 3. Mr. Bisham Arora, Academic	Dr. Roop Pahuja, ICE
21/7/2018 Saturday	1. Dr. Ajay Bansal, Chemical 2. Mr. Jatinder Singh, DFW Office	1. Dr. Balwinder Raj, ECE 2. Dr. Sumer Kumar Meena, Biotech 3. Mr. Balbir Singh, Estate Office	Dr. Sangeeta Garg, Chemical
22/7/2018 Sunday	1. Dr. Nitai Basak, Biotech 2. Mr. Sunil Kumar, Purchase	1. Dr. Arun Khosla, ECE 2. Dr. Amit Dhruv Saron, Chemical 3. Mr. Umesh Kumar, Dispatch	Dr. Sheela Tiwari, ICE
23/7/2018 Monday	1. Dr. Gurmej Singh, Ph. Edu. 2. Mr. Bhupinder Singh, Examination	1. Mr. Rahul Aggarwal, CSE 2. Dr. A K Tiwari, Chemical 3. Mr. Sanjeev Kumar, Accounts	Dr. Renu Dhir, CSE
24/7/2018 Tuesday	1. Dr. Rajeev Trehan, T & P 2. Mr. M S Bhalla, Accounts	1. Dr. B S Saini, ECE 2. Dr. D Giribabu, Chemical 3. Mr. Harmesh Kumar Bhatt, Establishment	Dr. Neetu Divya, Chemical
25/7/2018 Wednesday	1. Dr. D K Gupta, CSE 2. Mr. Rajesh Sharma, Purchase	1. Dr. Paramvir Singh, CSE 2. Dr. Deepak Sahu, Chemical 3. Mr. Yashpal, Purchase	Dr. Rajneesh Rani, CSE
26/7/2018 Thursday	1. Dr. Harsh Verma, CSE 2. Mr. Abhay Sharma, Establishment	1. Dr. Aditiya Prakash, Humanities 2. Dr. Shashi kant Yadav, Civil 3. Mr. Pargat Singh, Store	Dr. Mamta Khosla, ECE

**Note :**

- The Director, Deans, Registrar, Chief Warden and all Wardens shall be on duty round the clock.
- The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'Coordinator'.
- Attendance of the officials on duty has to be marked by him in the register kept in hostel no.1. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
- Rooms in the guest house are kept reserved for the night stay of Coordinators of anti-ragging squad of Boys Hostels as well as Girls Hostels. A guestroom in Hostel No 1 is kept reserved for the night stay of the members of anti-ragging squad.
- Prior approval from the Director/ competent authority is required for mutual exchange of duties.
- All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel No 1, 2 and 5.
- The Coordinator will provide the absentee statement in the prescribed Performa to the Director on the next morning.
- The classes of 1st year students shall be held in L-1, L-2, L-3, L-4, L-5 and L-6, so the members on duty in the morning session are requested to take care of these areas.
- On holidays and Saturdays/Sundays, faculty and staff put on duty (9.00 am to 9.00 pm) shall check the ragging all over NITJ campus.
- Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.

*Lalinder*  
**Director**  
 13/7

## CC to:

- All concerned
- All Deans/HODs/Registrar/Section Heads/Workshop Suptd/Librarian/Estate Officer/ Security supervisor: For circulation, please
- Chief Warden/Dy Chief Warden/All Wardens
- Head (CC) with a request to display the same on Institute website.
- Coordinator (GH), with a request to reserve rooms in the guest house for night stay of coordinators of anti-ragging squad.