

NITJ/PA/ D/2295

Dated - 14/08/2018

B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR
Subject: 5th Duty Roster (20th August 2018 -27th August, 2018) of Anti-Ragging Squad

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees are requested for support and cooperation:

Date	9:00 am – 9:00 pm		9:00 pm – 9:00 am	
	NITJ Campus including Hostels		Boys' Hostel 1 to 7 & MBH	Girls' Hostel 1, 2, & MGH
20/8/2018 Monday	1. Dr. Rajeev Jindal, Chemistry 2. Mr. Ranjit Singh, Dean Academic Office		1. Dr. Ajay Gupta, IPE 2. Mr. Mohinderpal, Workshop 3. Mr. Sher Singh, Math	Dr. Neetu Sood, ECE
21/8/2018 Tuesday	1. Dr. D. SAHU Chemical 2. Mr. Gurmail Singh, Estate Office		1. Mr. Ramneek Kumar, Establishment 2. Mr. Kuldeep Singh, ECE 3. Mr. Bikram Chand, CSE	Dr. Deepti Kakkar, ECE
22/8/2018 Wednesday	1. Dr. R K Sunkaria, ECE 2. Mr. Swinder Singh, ECE		1. Dr. A K Jana, Biotech 2. Mr. Davinder Kumar, library 3. Mr. Ravinder Kumar, Ph. Edu	Ms Manjeet Kaur, CC
23/8/2018 Thursday	1. Dr. Shailendra Singh Bhaduria, IPE 2. Mr. Rajinder Kumar, ECE		1. Dr. H M Mittal, Physics 2. Mr. Malkit Singh-I, Chemical 3. Mr. Vijay Kumar-II, Estate Office	Ms Partibha, Store
24/8/2018 Friday	1. Dr. Kuldeep Singh Nagla, ICE 2. Mr. Harvinder Singh, Biotech		1. Dr. Ajay Bansal, Chemical 2. Mr. Dev Dutt, Workshop 3. Mr. Sandeep Kumar, ME	Ms Sunita-II, Physics
25/8/2018 Saturday	1. Dr. Harsh Manchanda 2. Mr. Balkar Singh, Estate Office		1. Dr. S Bajpai, Chemical 2. Mr. Harendra Ram, Accounts 3. Mr. Kulwinder Singh, Library	Ms Monika Sikka, TT
26/8/2018 Sunday	1. Dr. Arun khosla, ECE 2. Mr. Joga Singh, Estate Office		1. Dr. Anish Sachdeva, IPE 2. Mr. Rajbir, Guest House 3. Mr. Ram Kirpal, Academic	Ms Rajni, Establishment
27/8/2018 Monday	1. Dr. Raman Bedi, ME 2. Mr. Shinderpal Singh, Workshop		1. Dr. A Mukhopadhyay, TT 2. Mr. R K Mishra, ECE 3. Mr. Ram Nath, Biotech	Ms Balwinder Raj

Note :

1. The Director, Deans, Registrar, Chief Warden and all Wardens shall be on duty round the clock.
2. The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'Coordinator'. Attendance of the official on duty has to be marked by him in the register kept in hostel no.1. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
3. Rooms in the guest house are kept reserved for the night stay of Coordinators of anti-ragging squad of Boys Hostels as well as Girls Hostels. A guestroom in Hostel No 1 is kept reserved for the night stay of the members of anti-ragging squad.
4. Prior approval from the Director/ competent authority is required for mutual exchange of duties.
5. All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel No 1,2 and 5.
6. The Coordinator will provide the absentee statement in the prescribed Performa to the Director on the next morning.
7. The classes of 1st year students shall be held in L-1, L-2, L-3, L-4, L-5 and L-6, so the members on duty in the morning session are requested to take care of these areas.
8. On holidays and Saturdays/Sundays, faculty and staff put on duty (9.00 am to 9.00 pm) shall check the ragging all over NITJ, campus.
9. Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.


Director
 14/8

CC to:

1. All concerned
2. All Deans/HODs/Registrar/Section Heads/Workshop Supdt/Librarian/Estate Officer/ Security supervisor: For circulation, please
3. Chief Warden/Dy Chief Warden/All Wardens
4. Head (CC) with a request to display the same on Institute website.
5. Coordinator (GH), with a request to reserve rooms in the guest house for night stay of coordinators of anti-ragging squad.