

Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR
Subject: 6th Duty Roster (28th August 2018 - 4th September, 2018) of Anti-Ragging Squad

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees requested for support and cooperation:

Date	9:00 am – 9:00 pm	9:00 pm – 9:00 am	
	NITJ Campus including Hostels	Boys' Hostel 1 to 7 & MBH	Girls' Hostel 1, 2, & MGH
28/8/2018 Tuesday	1. Mr. Hemant Thaper, CC 2. Mr. Ranbir Singh, Workshop	1. Dr. Nitai Basak, Biotech 2. Mr. Rajinder Pathak, EPBAX 3. Mr. Talwinder Singh, CC	Dr. Indu Saini, ECE
29/8/2018 Wednesday	1. Mr. Subash Yadav, CC 2. Mr. Daljit Singh, Workshop	1. Dr. Gurmej Singh, Ph. Edu. 2. Mr. Bikram Singh, ME 3. Mr. Tejinder Singh, Workshop	Ms. Sudarshna, Library
30/8/2018 Thursday	1. Dr. Amit Kumar, Civil 2. Mr. Pankaj Sharma, Math	1. Dr. Rajeev Trehan, T & P 2. Mr. Manjit Singh-II Estate Office 3. Mr. J. S Rana, Math	Ms. Shakuntla, Accounts
31/8/2018 Friday	1. Dr. Kanish Kapoor, Civil 2. Mr. Hardeep Singh, Workshop	1. Dr. D K Gupta, CSE 2. Mr. Ravinder Singh, ME 3. Mr. Surinder Kumar, Sports	Ms. Raj Rani, Chemistry
01/09/2018 Saturday	1. Dr. K P Sharma, CSE 2. Mr. Sunil Kumar, ME	1. Dr. Harsh Verma, CSE 2. Mr. Mohd. Alim, EE 3. Mr. Ganesh Parsad, Registrar Office	Ms. Sukhjit Kaur, Dispensary
02/09/2018 Sunday	1. Dr. Rajiv Kumar, Civil 2. Mr. Udhay Bhan, Sports	1. Dr. Kumar Parag, Humanities 2. Mr. Arun Ram, Accounts 3. Mr. Ramesh Chand, Registrar Office	Ms. Sunita Rani – I, Director Office
03/09/2018 Monday	1. Dr. Mahesh Patel, Civil 2. Mr. Sukhwinder Singh-I, Workshop	1. Dr. Jagwinder Singh, Humanities 2. Mr. Madan Lal, Examination 3. Mr. Shiv Kumar, Biotech	Ms. Sangeeta, Accounts
04/09/2018 Tuesday	1. Dr. Navdeep Singh, Civil 2. Mr. Sukhwinder Singh-II, Workshop	1. Dr. R K Bansal, IPE 2. Mr. Gurbachan Singh, Workshop 3. Mr. Satish Kumar, Estate Office	Ms. Anshu, Academic

Note :

1. The Director, Deans, Registrar, Chief Warden and all Wardens shall be on duty round the clock.
2. The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'Coordinator'. Attendance of the official on duty has to be marked by him in the register kept in hostel no.1. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
3. Rooms in the guest house are kept reserved for the night stay of Coordinators of anti-ragging squad of Boys Hostels as well as Girls Hostels. A guestroom in Hostel No 1 is kept reserved for the night stay of the members of anti-ragging squad.
4. Prior approval from the Director/ competent authority is required for mutual exchange of duties.
5. All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel No 1,2 and 5.
6. The Coordinator will provide the absentee statement in the prescribed Performa to the Director on the next morning.
7. The classes of 1st year students shall be held in L-1, L-2, L-3, L-4, L-5 and L-6, so the members on duty in the morning session are requested to take care of these areas.
8. On holidays and Saturdays/Sundays, faculty and staff put on duty (9.00 am to 9.00 pm) shall check the ragging all over NITJ, campus.
9. Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.

CC to:

1. All concerned
2. All Deans/HODs/Registrar/Section Heads/Workshop Supdt/Librarian/Estate Officer/ Security supervisor: For circulation, please
3. Chief Warden/Dy Chief Warden/All Wardens
4. Head (CC) with a request to display the same on Institute website.
5. Coordinator (GH), with a request to reserve rooms in the guest house for night stay of coordinators of anti-ragging squad.

[Signature]
Director 14/8