

Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR
Subject:- 7th Duty Roster (5th September 2018 -12th September, 2018) of Anti-Ragging Squad

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees are requested for support and cooperation:

Date	9:00 am – 9:00 pm	9:00 pm – 9:00 am	
	NITJ Campus including Hostels	Boys' Hostel 1 to 7 & MBH	Girls' Hostel 1, 2, & MGH
05/09/2018 Wednesday	1. Dr. Davinder Singh, Civil 2. Mr. Pargat Singh, Store	1. Dr. Vishal S Sharma, IPE 2. Mr. Anand Kumar, Establishment 3. Mr. Jai Dev, Registrar Office	Dr. Sangeeta Garg, Chemical
06/09/2018 Thursday	1. Dr. Balwinder Raj, ECE 2. Mr. Yashpal, Purchase	1. Mr. Narinder Singh, ICE 2. Mr. Chaman Lal, Academic 3. Mr. Krishan Gir, Estate Office	Ms. Poonam Arora, Meeting Section
07/09/2018 Friday	1. Dr. B S Saini, ECE 2. Mr. Harmesh Kumar Bhatt, Establishment	1. Dr. S K Pahuja, ICE 2. Mr. Jatinder Singh, DFW Office 3. Mr. Sunil Kumar, Purchase	Dr. Mamta Khosla, ECE
08/09/2018 Saturday	1. Dr. Mahesh Kumar Sahu, Biotech 2. Mr. Umesh Kumar, Dispatch	1. Dr. Jaspal Singh, Math 2. Mr. Rajinder Kumar, Director Office 3. Mr. Mathura Parsad, Estate Office	Dr. Sheela Tiwari, ICE
09/09/2018 Sunday	1. Dr. Nikhil GN, Biotech 2. Mr. Balbir Singh, Estate Office	1. Dr. Ashish Raman, ECE 2. Mr. Ashok Kumar, ICE 3. Mr. Tejwinder Singh, Library	Ms. Dimple, T & P
10/09/2018 Monday	1. Dr. Sumer Singh Meena, Biotech 2. Mr. Sanjeev Kumar, Accounts	1. Dr. A P Singh, Civil 2. Mr. Bhupinder Singh, Examination 3. Mr. Kunal Kashyap, Store	Ms. Asha Rani, Estate Office
11/09/2018 Tuesday	1. Dr. A K Tiwari, Chemical 2. Mr. Bisham Arora, Academic	1. Dr. Arvinder Singh, Physics 2. Mr. Abhay Sharma, Establishment 3. Mr. M S Bhalla, Accounts	Dr. Roop Pahuja, ICE
12/09/2018 Wednesday	1. Dr. D Giribabu, Chemical 2. Mr. Amarjit Singh, Recruitment	1. Dr. N K Srivastva, Chemical 2. Mr. Rajesh Kumar, Purchase 3. Mr. Palvinder Singh, TT	Dr. Renu Gupta, Chemical

Note :

1. The Director, Deans, Registrar, Chief Warden and all Wardens shall be on duty round the clock.
2. The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'Coordinator'. Attendance of the official on duty has to be marked by him in the register kept in hostel no.1. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
3. Rooms in the guest house are kept reserved for the night stay of Coordinators of anti-ragging squad of Boys Hostels as well as Girls Hostels. A guestroom in Hostel No 1 is kept reserved for the night stay of the members of anti-ragging squad.
4. Prior approval from the Director/ competent authority is required for mutual exchange of duties.
5. All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel No 1, 2 and 5.
6. The Coordinator will provide the absentee statement in the prescribed Performa to the Director on the next morning.
7. The classes of 1st year students shall be held in L-1, L-2, L-3, L-4, L-5 and L-6, so the members on duty in the morning session are requested to take care of these areas.
8. On holidays and Saturdays/Sundays, faculty and staff put on duty (9.00 am to 9.00 pm) shall check the ragging all over NITJ, campus.
9. Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.

CC to:

1. All concerned
2. All Deans/HODs/Registrar/Section Heads/Workshop Supdt/Librarian/Estate Officer/ Security supervisor: For circulation, please
3. Chief Warden/Dy Chief Warden/All Wardens
4. Head (CC) with a request to display the same on Institute website.
5. Coordinator (GH), with a request to reserve rooms in the guest house for night stay of coordinators of anti-ragging squad.

Director

Lal Singh
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