

Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR**Subject:-8th Duty Roster (13th September, 2018 –20th September, 2018) of Anti-Ragging Squad**

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees requested for support and cooperation:

Date	9:00 am – 9:00 pm	9:00 pm – 9:00 am	
	NITJ Campus including Hostels	Boys' Hostel 1 to 7 & MBH	Girls' Hostel 1, 2, & MGH
13/09/2018 THURSDAY	1. Dr. Lalit Jajupura, TT 2. Mr. Parvinder Kumar, Pension Cell	1. Dr. Kapil Kumar, IPE 2. Mr. Mahesh Kumar, ICE 3. Mr. Rachpal Singh, Workshop	Dr. Puneet Puri, Humanities
14/09/2018 FRIDAY	1. Dr. Palaniswamy N K, TT 2. Mr. Rampal, CSE	1. Dr. Rakesh Kumar, IPE 2. Mr. Amit Kumar, Estate Office 3. Mr. Hardial Singh, Civil	Ms Baljit Kaur, Dispensary
15/09/2018 SATURDAY	1. Mr. Bhupinder Singh, CC 2. Mr. Jagdish Kumar, Estate Office	1. Dr. Vimal Kumar, Chemistry 2. Mr. Ramesh Kumar, Physics 3. Mr. Gian Chand, ECE	Dr. Sadika Kullar, Chemistry
16/09/2018 SUNDAY	1. Dr. Vinod Ashokan, Physics 2. Mr. Bhullar Parsad, Humanities	1. Dr. Sukhjot Singh, Math 2. Mr. Jaswant Singh, ME 3. Mr. Kamboj Kumar, Chemical	Dr. Deepika Rani, Math
17/09/2018 MONDAY	1. Dr. Suneel Dutt, Physics 2. Mr. Kanta Parsad, Examination	1. Dr. Mohammad Zafar, Math 2. Mr. Navneet Sharma, TT 3. Mr. Mani Ram Yadav, Library	Dr. Neetu Divya, Chemical
18/09/2018 TUESDAY	1. Dr. Sukhwinder Singh, ECE 2. Mr. Ram Kewal, T&P	1. Dr. Ravinder Kumar, Math 2. Mr. Khushpal Singh, Civil 3. Mr. Sukhminder Singh – II, ICE	Dr. Rajneesh Rani, CSE
19/09/2018 WEDNESDAY	1. Dr. Karan Veer, ICE 2. Mr. Santokh Kumar, IPE	1. Dr. O M P Suthar, Math 2. Mr. V N Khanna, CSE 3. Mr. Kulwant Rai, CC	Dr. Shyamkiran Kaur, Humanities
20/09/2018 THURSDAY	1. Dr. Rajan Kumar, ME 2. Mr. Ram Parsad, Civil	1. Dr. Ravinder Singh, Math 2. Dr. Gurnam Singh, Dispensary 3. Mr. Trilok Kumar, CC	Dr. Poonam Gera, Chemical

Note :

1. The Director, Deans, Registrar, Chief Warden and all Wardens shall be on duty round the clock.
2. The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'Coordinator'. Attendance of the official on duty has to be marked by him in the register kept in hostel no.1. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
3. Rooms in the guest house are kept reserved for the night stay of Coordinators of anti-ragging squad of Boys Hostels as well as Girls Hostels. A guestroom in Hostel No 1 is kept reserved for the night stay of the members of anti-ragging squad.
4. Prior approval from the Director/ competent authority is required for mutual exchange of duties.
5. All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel No 1,2 and 5.
6. The Coordinator will provide the absentee statement in the prescribed Performa to the Director on the next morning.
7. The classes of 1st year students shall be held in L-1, L-2, L-3, L-4, L-5 and L-6, so the members on duty in the morning session are requested to take care of these areas.
8. On holidays and Saturdays/Sundays, faculty and staff put on duty (9.00 am to 9.00 pm) shall check the ragging all over NITJ, campus.
9. Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.



Director
CC to:

1. All concerned
2. All Deans/HODs/Registrar/Section Heads/Workshop Supdt/Librarian/Estate Officer/ Security supervisor: For circulation, please
3. Chief Warden/Dy Chief Warden/All Wardens
4. Head (CC) with a request to display the same on Institute website.
5. Coordinator (GH), with a request to reserve rooms in the guest house for night stay of coordinators of anti-ragging squad.