

Dr B R Ambedkar National Institute of Technology, Jalandhar

(Scholarship Section)

Ref. No./NITJ/DSW/1531

NOTICE

Dated: 07/12/2020

Instructions and Guidelines for the Students:

All the students need to follow the following instructions and guidelines while applying for any scholarship scheme;

1. Students are advised to visit the institute website (www.nitj.ac.in) on regular basis regarding any scholarship related information.
2. After applying for the scholarship, the students are advised to submit the **hardcopies of the submitted application form along with the duly-signed photocopies** of all the essential and relevant documents to the scholarship section of the institute **before 03 weeks (15 working days) of deadline** so that the timely verification can be done for further approval process of the scholarship.
3. Students can also **e-mail the scanned copies** (in view of COVID-19 conditions only) of submitted application form along with the photocopies of all the essential and relevant documents in a **single pdf file** to the **scholarshipsection@nitj.ac.in** well in advance **before 03 weeks (15 working days) of deadline**, so that the proper academic and account related verifications can be made timely.
4. **In case of not providing** any of the required supportive documents well in advance (**before 03 weeks (15 working days) of deadline**), the verification process will not be done from institute side and **in such situations students themselves would be responsible for any further delay/rejection of their application.**
5. Before applying for any type of scholarships, **students must check the minimum eligibility requirements** for applying under the schemes. Students are also strictly advised to do not apply for multiple scholarships at a time as this would be considered as the case of misconduct and a serious action would be taken against such students from institute side.
6. Students are suggested to check the declarations and details they claimed/filled. **If any details and facts found incorrect or false at any stage of the process, their candidature against the scholarship shall be stand cancelled and the institute will also take disciplinary action against such students.**
7. For any query related to the scholarship related issues, students can write their queries to **scholarshipsection@nitj.ac.in** or can contact at 0181-2690301 (Ext (O) 1611), +91-9988541520 (Mr Chaman Lal), +91-8318084834 (Dr R P Singh) between **10:00 AM – 04:00 PM** (during working days only).