



**DR B R Ambedkar National Institute of Technology, Jalandhar**  
**EXAMINATION SECTION**

Ref. No. NITJ/ES/8797

Dated 16.11.2022

**End Semester Examinations (November-December 2022)**

**Instructions to Students**

1. **It is duty/responsibility of the students to make themselves well aware of institute UMC rules. Students are required to adhere to them strictly. UMC rules are available in student corner at institute website.**
2. Students are required to report at the examination hall at least 10 minutes before the start of the examination.
3. Students will not enter the examination hall prior to 15 minutes before the start of the examination.
4. Students will not be allowed to sit in the examination after 20 minutes of commencement of examination.
5. Students are advised to carry a proof of identity with them.
6. All the Students are required to sit in the examination hall strictly according to seating plan. Seating plans are available at Institute website and also displayed outside the examination hall. *Changing seat in the examination hall is strictly not allowed.*
7. Students are allowed to submit the answer sheet only after the elapse of half time.
8. Students are required to ensure before entering the examination hall that they have no material or paper relevant to the examination in their possession or notes written on any part of the body/clothing or on allowed instruments/data books/documents etc.
9. Carrying mobile phones, programmable calculators, blue-tooth devices and other electronic gadgets in the examination hall is strictly prohibited.
10. Making an appeal to the examiner in answer book, tearing out answer sheet pages or any other such activity is strictly forbidden.
11. Talking to a person outside the examination hall while allowed to go to the urinal or for drinking water is forbidden.
12. Students are required to fill all their particulars on first page of the answer sheet.
13. Students must write their roll no on their question papers on the earmarked place.
14. Writing solutions or doing rough work on questions papers is strictly not allowed.
15. Students found indulging in any activity as enlisted above will be dealt strictly as per **Institute UMC rules.**
16. Students must write question numbers in the left hand margin.
17. Only blue or black or blue-black ink is allowed to be used for writing on answer book. In case of examinations of subjects like Machine Drawing, Theory of Machines etc., students are required to bring the required instruments (Drafter, scale, pencil etc.) as instructed by their course coordinators.
18. The answer book must be delivered to the invigilator even if no question has been attempted.

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**Associate Dean (Examinations)**