

Dr B R Ambedkar National Institute of Technology, Jalandhar

Syllabus for Written Test for the Post of Assistant Librarian

Time: 02 Hours

(Max. Marks: 100)

Unit-I marks 20	<ol style="list-style-type: none">1. Information Sources and Services.2. Knowledge organization- Classification and Cataloguing3. Information and Communication technology<ol style="list-style-type: none">a) Library Automationb) Internet and its applicationsc) Digital Library Initiatives- National and International level
Unit-II marks 20	<ol style="list-style-type: none">1. Content Creation and Management.2. Information Storage and retrieval<ol style="list-style-type: none">a) Indexing.b) Content analysis - Abstract and abstracting.c) Vocabulary control.d) Information searching and media.e) Information retrieval system
Unit-III marks 20	<ol style="list-style-type: none">1. Research methods/ methodology and Statistical techniques.2. Management of Library and Information Centers.3. Information and communication.4. Open access scholarly communication.5. IPR- Intellectual Property Rights.6. Information analysis- consolidation and repackaging- concept process and products7. Planning, management and marketing of an information consolidation unit.8. Information systems- management of Academic library system, special library system and business information system.
Unit-IV marks 40	<ol style="list-style-type: none">1. Latest trends in LIS- Library and Information Science2. All topics related to required Managerial and communication skills.