



डा बी आर अम्बेडकर राष्ट्रीय प्रौद्योगिकी संस्थान, जालन्धर
Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR
जी टी रोड बाई पास, जालन्धर- १४४०२७, पंजाब (भारत)
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(An Institute of National Importance)

शैक्षणिक अनुभाग
ACADEMIC SECTION

Ref. No. NITJ/ACAD/3089

Dated: 10-11-2022

NOTICE FOR MAKE UP EXAMINATION

This is for information of all concerned that the students who were not able to appear in their Minor-I/Minor-II can apply for the Make-Up examination. The Make-Up examination will be held after the "End Semester Examination" and the test shall cover full syllabus of the subject. A fee of Rs. 500/- per subject shall be charged.

The detailed procedure for registration of Make-Up examination is as under:

Step-1	Step-2	Step-3
Online filling of Registration Form by the Students	Verification of Registration form alongwith supportive documents by HoD	Online Fee Submission by the Students
11-11-2022 to 13-11-2022	14-11-2022 to 16-11-2022	17-11-2022 to 20-11-2022

Steps of Registration Process:

Step 1 Filling of Registration Form by Students:

Students will fill the online registration form and save their Minor-I/II choice in which they could not appear mentioning the reason. Thereafter, the students will be required to approach the respective Department Office alongwith their supportive documents (in original) for verification in their Department.

Step 2 Verification of Registration Form by HoD:

Head of the Departments will ensure and verify that the students have produced the supportive documents in claim of their non-appearance in the Minor Examination as per the Institute Guidelines for the Make-Up Examination. HoD will approve or disapprove the claim of the student and the decision of the HoD shall be final and binding.

Step 3 Deposition of Registration Fee by students:

Those students whose application are approved shall once again visit their registration and will be pay the requisite fee as displayed.

URL for Registration:

<https://www.nitj.ac.in/erp/login>

No refund request shall be entertained in any case. For any technical difficulty, you can email at webmaster@nitj.ac.in

-Sd-
Assistant Registrar (Academic)

CC to:

1. Dean Academic, Associate Dean Academic-UG/PG for kind information
2. All Head of the Departments/Centres for information and necessary action
3. Scientific Officer with a request to upload the Notice on the Institute website and necessary action
4. Assistant Registrar Accounts for information