



डा बी आर अम्बेडकर राष्ट्रीय प्रौद्योगिकी संस्थान

जी टी रोड बाई पास, जालन्धर -144011

Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY

G T Road Bye Pass, Jalandhar-144011, Punjab (India)

EPABX-0181-2690301 & 453 Fax: 2690320 & 932 website: www.nitj.ac.in email: registrar@nitj.ac.in

TENDER NOTICE NO. NITJ/EO/02/2022

Subject: Tender for the Removal and Disposal of Wastage and Garbage from the campus of Dr B R Ambedkar National Institute of Technology Jalandhar.

Sealed tenders are invited from registered firm/Contractor/NGO for Removal and Disposal of Wastage and Garbage from the campus of Dr B R Ambedkar National Institute of Technology Jalandhar.

a) Last date of receipt of tenders:	20.05.2022 upto 03.00 PM.
b) Date of Opening of tenders:	23.05.2022 at 03.00 PM.

Offers along with Tender fee and EMD in a sealed envelope super scribing: "Tender for removal and disposal of wastage and garbage" addressed to the "Director, NIT, Jalandhar" should reach the following address on or before the last date and time mentioned above. The Tenders will be opened in the Committee Room of NIT, Jalandhar as per the above schedule in the presence of bidders, whosoever may wish to be present.

Kind Attention – Dispatch Section

Assistant Registrar (Purchase Section)

Tender Name _____ Tender No _____

Director

Dr B R Ambedkar National Institute of Technology

GT Road Amritsar Bye Pass, Jalandhar-144011 Punjab (India)

A) Scope of Work:-

S.	Description
01.	Removal and disposal of wastage and Garbage from the entire Campus of the Institute as per Municipal Corporation and National Green Tribunal norms.
02.	Dustbins for disposal of wastage and garbage will be provided by NIT Jalandhar. On completion of contract the contractor will return all the Dustbins in usable condition to NIT, Jalandhar.



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03.	Proper cleaning of dustbins along with their surrounding area placed at various locations in the campus.
04.	Loading of garbage from dustbins to trolley with labour on daily basis without any break
05.	Carrying the garbage out of NIT Campus and its disposal at an environmentally safe place as per Municipal Corporation and National Green Tribunal norms.

Note: - As per present strength of students, staff & residents, 800 kg approx. wastage and garbage is generated on daily basis. The bidders are advised to visit and examine the campus and its surroundings and obtain for himself, on his own responsibility, all information that may be necessary for preparing their *Financial Bid*. The cost of visiting the site shall be at applicant's own expense.



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Terms & Conditions:

1. Tender fee of Rs.500/- (Non-refundable) only in shape of Demand Draft in favour of Director, Dr B R Ambedkar NIT Jalandhar and Earnest Money Deposit (EMD) (refundable) of Rs.14,000/- only in the shape of Demand Draft favoring Security Account, Dr B R Ambedkar NIT Jalandhar be submitted with tender document, failing which offer will not be considered.
2. Tender documents, Tender fee & EMD received late or after due date and time will not be considered.
3. The Institute is not liable to pay any interest on EMD. Earnest money deposit shall be forfeited, if the tenderer, withdraws its bid during the validity period of bid. The Earnest money deposit of the tenderer, whom tender has been accepted, will be returned on the submission of performance **security of Rs. 21,000/- (Rupees Twenty One Thousand Only)**. Earnest money deposit of the successful tenderer shall be forfeited, if it refuses or neglects to execute the contract or fails to furnish the required performance security within the time frame as specified by the institute. The EMD(s) of other Bidder(s) whom offer will not found according to requirement /lowest will be released after finalization of Tender.
4. The offer shall be kept valid for 90 days.
5. Conditional and incomplete bids shall not be considered and will be out rightly rejected.
6. Tenders with cuttings and over writings will be summarily rejected and the entire Earnest Money deposit submitted with the tender will be forfeited.
7. The Director may accept a tender in part or whole of the quantity offered, reject any tender without assigning any reasons, and may not accept the lowest or any doubt dispute or whatever may be the decision of the Director shall be final in this regard.
8. The Director may modify, impose or relax any clause in the terms & conditions of Tender.
9. The contract shall be valid initially for a period of two years which can be extendable for another two years on the similar terms & conditions and the extension will be subject to satisfactory performance of services and compliance of all terms & conditions of tender documents.
10. Garbage is to be collected every day from all the designated points without any break. In the event of failure to carry the garbage in terms of non- lifting on any day, the institute will be free to make its arrangement for that day besides deducting a penalty of Rs. 2,000.00 per day for this lapse.
11. To lift the garbage wet/dry/other type from the location as intimated by the Institute is comprehensive responsibility of agency. In case of non-lifting/delay in lifting the



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- garbage or littering found on the location, penalty will be imposed Rs.100/- per location per day and it will be twice if rectification not done next day.
12. The contractor will also ensure that no bad smell remains around the surrounding area where the dustbins are placed. Accordingly cleaning of dustbins with suitable cleaning materials on a fortnight basis shall be carried out.
 13. Collection of garbage etc. will have to be carried out without disturbance to the normal functioning of the institute.
 14. The contractor should regularly supervise the works to ensure cleanliness.
 15. Any staff deputed for this activity shall register their name and other details at the main gate security point on a regular basis and ensure that no valuables from the campus are lifted without proper authorization.
 16. The contractor will be individually and jointly with his representatives/staff responsible for proper conduct of personnel deputed for garbage collection. NITJ campus being a reputed one, appropriate standard shall be maintained by the staff deputed by the contractor.
 17. The contractor will keep a register of garbage collection, make the entries on a daily basis with respect to the names of persons entering the campus along with vehicle/trolley number and get the signature of the Security Officer on a daily basis for satisfactory lifting of garbage from the campus.
 18. Payments will be released on a monthly basis on submission of proper bills along with the copy of pages of the register mentioned at Sl. No. 17 & satisfactory working report from Sanitary Section of Estate Office. The payment will be released to Agency by the 10th of every month subject to complete documents required for release of payment.
 19. Release of payments is subject to deduction of tax at source as per the Income Tax Act provisions. Accordingly, the contractor shall submit copy of PAN Number issued by the competent authority.
 20. GST number if applicable, paid by the Institute. However firm/contractor/NGO has to obtain the GST No. from appropriate Authority (if required).
 21. The contractor shall be responsible for following all concerned rules & regulations including labour laws and payment of wages etc. at his level. Institute is not responsible for it.
 22. Staff engaged by the contractor shall not have any right for any kind of employment against any post in the NIT Jalandhar.
 23. Disposal of garbage at a safe place should be ensured in compliance with the environmental rules of District Administration and the Department of Public Health as the case may be. Any litigation/ complaint arising out of this will have to be attended by the contractor and contractor will be personally liable for any lapse on this account.



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24. Any statutory requirement/instructions given time to time by the National Green Tribunal/Municipal Corporation, Jalandhar/Other Govt. Agency will be followed by Contractor/Firm/Agency. If any penalty or legal action will be taken by the said Govt. agency, Dr B R Ambedkar National Institute of Technology, Jalandhar has no responsibility for any compliance against the work order placed. All responsibility will be borne by Contractor/Firm/Agency.
25. The contractor shall execute an undertaking to this effect in favour of the institute in acceptance of the terms & conditions mentioned in Tender.
26. On acceptance of the work order the contractor will submit the security deposit _Rs. 21,000/- in the term of demand draft in favour of "The Director, National Institute of Technology, Jalandhar" or in the form of a bank guarantee issued by a nationalized bank which will be valid for' period of contract plus three months.
27. A penalty of 1 % of the monthly value of contract shall imposed for non-commencement of the work within stipulated period after the issuance of work order for every week or part thereof for the delay in the commencement of the contract.
28. Any deduction or penalty will be deducted out of the bill of the contractor/performance bank guarantee.
29. The contract is liable to be terminated as and when felt necessary by the NIT Jalandhar by giving 24 hours notice to the contractor without assigning any reason and payment of any compensation thereof. Further, if the contract is terminated by the contractor due to completion of contract period or by any reason, he shall be bound to continue providing the services under the terms and conditions mentioned in the tender till an alternative arrangement is made, failing which PBG/Security deposit will be forfeited.
30. **ARBITRATION:** In case of any dispute or difference arising out of or in connection with the tender conditions/job order and Contract, the Institute and the firm/Contractor/NGO will address the dispute/difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute.
The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jalandhar only. The decision of the Arbitrator shall be final and binding on both the parties.
31. **JURISDICTION:** The courts at Jalandhar alone will have the jurisdiction to trail any matter, dispute or reference between parties arising out of this tender/contract. It is specifically agreed that no court outside and other than Jalandhar Court shall have jurisdiction in the matter.



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FINANCIAL BID

Subject: Tender for the Removal and Disposal of Wastage and Garbage from the campus of Dr B R Ambedkar National Institute of Technology Jalandhar.

Sl.	Particulars	Remarks
01	Name of the Bidder/Agency with address	
02	Monthly charges for Removal and Disposal of Wastage and Garbage as per terms and conditions of Tender	Rs.....(in figure) Rs..... (in words) The rate should be quoted without taxes*

***The Institute will pay GST or any other taxes, as applicable, from time to time.**

The rates for lifting & removal of wastage and garbage be quoted both in words and figures. If there is a discrepancy between the price quoted in words and figures the higher price quoted will be treated as final.

Dated:

Name:

Place:

Signature and stamp of the Contractor/Agency/NGO)



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DETAILS ABOUT THE ORGANIZATION OF THE CONTRACTOR/AGENCY/NGO

1.	Name and address of the Bidder	
2.	Telephone No. / FAX No. / Email address	
3.	Legal status (Attach copies of original document defining the legal status). a) An individual b) A proprietary Firm c) A Firm in partnership d) A limited Company or Corporation. e) NGO	
4.	Particular of registration with registrar of companies ESI, EPF, GST etc. (Attach attested photocopies) a) Registration Number b) Organization/ Place of	
5.	Name and title of Directors and officers with designation who will be directly concerned with this work.	
6.	Have you or your constituent partner(s) been debarred / black listed from tendering in any organization at any time? If so, give details.	
7.	Any other information considered necessary but not Included above.	
8.	Mention the following: 1. PAN No. 2. TAN No. 3. GST No. 4. Bank Account Holder Name 5. Bank Account No. 6. IFSC Code (copies of the above documents must also be uploaded)	

(On the letterhead of the registered firm/Contractor/Agency/NGO)

(Signature of the applicant)



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DECLARATION

I _____ Son/Daughter/Wife of Sh _____ Proprietor/Director, authorized signatory of the Agency/Firm, mentioned above, is competent to sign this declaration and execute this tender document;

1. I have carefully read and understood all the terms and conditions and other instructions of the tender and undertake to abide by them;
2. The information/documents furnished along with the above tender are true and authentic to the best of my knowledge and belief. I/We am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law and forfeit of EMD/PBG.

Dated:

Name:

Place:

Signature and stamp of the Contractor/Agency/NGO)



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**DECLARATION REGARDING BLACKLISTING / DEBARRING
FOR TAKING PART IN TENDER.**

Self-Attested

I / We _____(Tenderer) hereby declare that the Contractor/Agency/NGO namely M/s. _____ has not been blacklisted or debarred in the past by Union / State Government or any organization from taking part in Government tenders in India.

Or

I / We _____(Tenderer) hereby declare that the Contractor/ Agency/NGO namely M/s. _____ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of _____ years w.e.f. _____ to _____. The period is over on _____ and now the Contractor/Agency/NGO is entitled to take part in Government tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected / cancelled by Director, NIT Jalandhar, and EMD / SD shall be forfeited.

DEPONENT

Attested:

Name _____

Signature & Stamped _____ Address ____